



MINUTES

Date: August 16, 2023. 9:00am- 11:00am - Minutes

Location: Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

Organizer: Deidra Tjerandsen, Interim DCGC Meeting Coordinator

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order

Roll Call - Deidra Tjerandsen - [We have a quorum](#)

Committee Members:			
Chair: Electra Bustle	✓	Vice Chair: Sheri Davis	✓

Henry Ammons	✓	Michael Arrington	✓	Jana Coen	✓	Carly Koppes	✓	Lynda Scott	✓	Ted Trujillo)	✓	Cristy Sulewski	
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Presenters:											
Deidra Tjerandsen (Interim Mtg. Coordinator)	✓	Mason Chaput		Cassandra Robertson	✓	Cindi Wika	✓	Kevin Kihn	✓	Nate Sexton	✓
Rafael Zapata	✓	Pam Nielsen	✓	Sonia Sandoval	✓	Linda Stiles	✓	Sheneé Taylor	✓	Derek Kuhn	✓

Opening Business- Chair

- Approval of Minutes from 07.19.23
 - *Motion to approve the 07.19.23 minutes made by Ted Trujillo and seconded by Michael Arrington. Motion carried.*
- Chair Updates
 - VSS Director Hiring Update
 - *DMV TLRC Presentation will be held October 3, 2023. We will be presenting about the division as we do on an annual basis and will be discussing what our vision for the future is.*
- Proxies for DRIVES Upgrade Working Group - *See further below for this discussion.*

- Colorado Parks and Wildlife (CPW) - Marketing Update (Rebecca Ferrell-CPW)
 - *Rebecca provided a marketing material update indicating a bit of a new look and feel. They are also planning their mass media to include social media and podcast advertising. DNR will be getting refreshed materials to your offices as they start the next round of the campaign.*

Items for Discussion and Vote

- Equipment Requests from RC&I - Pam Nielsen
 - *Boulder County - 3 Desktop scanners - \$2003.67, 2 Barcode readers - in warehouse*
 - *Summit County - Move office from Breckenridge to Frisco - \$3000 for cabling*
 - *Michael Arrington made a motion to approve these equipment requests as indicated above. Sheri Davis seconded. Motion carried.*
 - *Rosalie Johnson confirmed that these types of purchases are getting added to our budget lines and are being deducted and allocated appropriately.*
- No Action Required:
 - *Update Only: An equipment request was made for Pueblo County on July 31, 2023 for a commercial hub. RC&I received seven (7) votes of approval for recommendation to the DCGC for the equipment.*
 - *The DCGC approved this recommendation via an email vote on July 31, 2023. (Approved by: Henry Ammons, Electra Bustle, Jana Coen, Ted Trujillo, Lynda Scott, Sheri Davis, Carly Koppes, and Cristy Sulewski)*

Working Groups Update

- Requirements, Clarification & Improvement (RC&I) Report - Pam Nielsen
 - *Topics included: (August Minutes will be available soon).*
 - *Issue with LexusNexus links pointing to 2021 statutes. Jim Gilchrist indicated that the links would be updated to 2022 statutes. The new link has been provided to the Comms group, and they will update the link on main pages of the manual.*
 - *Counties are receiving lien perfections for individuals that are not in their counties - RC&I asked that more information regarding this be included in the CO DRIVES Update.*
 - *The license plate reissue program has been successfully updated on the website.*
 - *PWD Priority and Authorization Codes - Working with developers to identify the ask of the of the project. Working on a flowchart or a step-by-step process for handling activities and what order would be more effective. Currently, we need to go out of the system to look for the authorization code to prove the renewal of the plate. We are currently working on a fix via SQRs.*
 - *There was some discussion regarding onboarding and offboarding related to new employees obtaining certification to get into DRIVES. Electra indicated that DMV is getting everyone together*

and making sure that we create an efficient and streamlined process.

- *DR 2002 Military License Plate application was completed.*
- **Financial Advisory WG (FAWG) Report- Mason Chaput**
 - *Mason was absent, [but here is his August report.](#)*
 - *Nate Sexton provided a brief DRIVES Upgrade Update:*
 - *Nate put a call out for proxies for this group for those who have not provided him this information yet*
 - *Will be scheduling kick-off meetings soon*
 - *Will need county participation*
 - *Conversations with other states:*
 - *Nate had some good conversations with both Arkansas and North Dakota. One recommendation was: Don't try and do too much all at once - their requirements were around resource allocations and testing.*
 - *Electra indicated that everyone is looking forward to the first planning meeting with the proxies and others. We really want our core group and our voices there as we move forward. This group will be able to have their voices heard and be able to bring it back to other counties, and come back as say, these are our priorities.*
 - *Nate mentioned that the things we're not able to accomplish as part of this upgrade are still important and are not going away. We will determine as a group when we can do these things.*
 - *Carly is going to keep pushing fleet but is supportive of the customer portal. Nate indicated that fleet is a top priority.*

Partner Reports

- **DPA Update - Linda Stiles**
 - *Linda indicated they received their FY24 rates and she will be preparing a spreadsheet of the products they print for DMV and hopes to have out to the DMV by next Monday at the latest. We believe Chris Hochmuth handles this.*
- **Legislative Roadmap Review - Shannon Streif**
 - *Shannon provided a Legislative update. [Here is a link.](#)*
- **Innovation, Strategy and Delivery Group**
 - **ISD Leadership Update - Alan Catterson**
 - *Alan provided a brief staffing update.*
 - *Attempt to double the DRIVES delivery team staff for a year, with stimulus funds, did not work out. They continue to evaluate and are working on a staffing strategy.*
 - **DRIVES Development Support - Cassandra Robertson for Steve Crandall**
 - *[Here is a link.](#)*
 - **User Support Update - Sonia Sandoval**

Workshop

- Vehicle Services Data for DCGC - Vice Chair Sheri Davis:
 - Discussion regarding VS Data:
 - There was much discussion regarding data sharing.
 - DCGC expressed that there is a lot of duplicate information being shared and this could be reduced.
 - DCGC would like to see TSU data in percentages and transaction times.
 - DCGC would like to see a VSS Dashboard link to the CCCA website.
 - DGCC asked that DMV ensure that they have access to links without having to request access.
 - Noelle with VSS asked the DCGC if data could be provided differently and encouraged the DCGC to share their ideas.
 - Vehicle Services - Kevin Kihn, VSS Deputy Director
 - Electronic Vehicle Title & Registration (EVTR) a.k.a. Third Party Transactions Update
 - County Rejections
 - Online Services Report
 - Top four Transaction Times
 - KCW Pass Update Opt in Data
 - Overall Slide Deck [link](#)

Old Business

- None

Date Added	Action Item	Responsible Party
7.19.23	Correct/Update April reporting numbers (year end over/under) - and share out again.	COMPLETED: Shenee' Taylor
7/19/23	Fix links on DCGC Agenda as folks could not access	COMPLETED: Deidra Tjerandsen

New Business

- Website Update - DMV Comms
 - Comms Manager, Derek Kuhn provided a brief update of the DMV Website revamp. He asked for folks to take a look and provide any feedback they may have. [Here is the link.](#)

Member Comment

None.

Public Comment (Statements or suggestions from the Public) - Chair

- *Daniela Gosselova had a public comment.*

Open Forum (suggestions for action by the committee) - Chair

None.

Announce Next Meeting - Chair

September 20, 2023, 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair

Adjourned at 11:19 AM

<i>Additional Attendance:</i>						
Jerrold Roth	Jenny Adler	Melissa Lineberger	Dylan Ikenouye	Anne Engle	Cassandra Robertson	Shanielle Rodriguez
Tammie Barnes	Rosalie Johnson	Noelle Meade	Jennifer Bruner	Jessica Dickey	Ben Whittier	Daniela Gosselove
Kevin Wyatt	Shannon Casillas	Rebecca Ferrell	Alan Catterson	Allie Paul	Brenda Corbett	Carrie Durand
Rebecca Ferrell	Debbie Lininger	Emily Wren	Brandon Huseman	Virginie Plett	Kate Polesovsky	Sara Rawley
Shannon Streif	Debbie Lininger	Jace Bakke	Kahumo Chason	Karl Herrmann	Kelly Lindgren	Meredith Jordan
Noelle Meade	Ryan Reather	Sheri Sewald	Selena Salazar			