



Abandoned Vehicles

Private and Public Tow

Colorado Department of Revenue
Vehicle Services Section
www.colorado.gov/dmv
720-795-7864





Course Objectives

- When does the Private Tow apply
 - How to process
 - What paperwork is required

- When does the Public Tow apply
 - How to process
 - What paperwork is required





Tow Carrier

Requirements

Register with the Public Utilities Commission (PUC)

www.dora.state.co.us/PUC/trans/TransTowing

- 303-894-2000
- 1-800-888-0170

Register with the Department of Revenue Vehicle Services Unit

Registration:

<https://dmvpartner.colorado.gov?link=3paRegistration>

password: MVPrecords

dor_vehicleportal@state.co.us

720-795-7864





Law Enforcement

Register with the Department of Revenue (DOR) via the Vehicle Services Portal:

<https://dmvpartner.colorado.gov/?link=3paRegistration>

Password: MVPrecords

A Colorado Driver License, Record, Identification and Vehicle Enterprise Solution End User License Agreement (EULA). Failure to complete and submit this to the Department on an annual basis will result in being removed from the authorization list for all abandoned tow procedures

Provide DOR with a copy of the Abandoned Vehicle Contract for each contracted Tow Carrier annually and when information changes.

C.R.S. 42-4-1813 allows law enforcement agencies to charge towing and storage fees based on contractual agreements with tow carriers.

DOR uses this information to comply with the PUC audit recommendations and to verify fees.

- Each Tow Carrier utilized in a Public Tow procedure is required to be registered with the PUC and the DOR Title Services Unit



Tow Carrier & Law Enforcement Annual Requirements

- Internet registration and search requests require
 - Annual update of the EULA
 - An email will be sent to the agency requiring the updated EULA
 - Need to be received by September 30, or become INACTIVE
 - Current contract with tow company
 - Update the vehicle portal as information changes to:
dor_vehicleportal@state.co.us
- Failure to complete and submit this to the Department on an annual basis will result in being removed from the authorization list for all abandoned tow procedures



Abandoned Vehicles

What does “Abandoned Vehicle” mean?

Colorado Revised Statutes (C.R.S.)

42-4 Part 21 Vehicles Abandoned on Private Property

42-4 Part 18 Vehicles Abandoned on Public Property





Private Tow

C.R.S. 42-4-2101(1)(a)

Any motor vehicle left unattended on private property for a period of twenty-four hours or longer or for such other period as may be established by local ordinance without the consent of the owner or lessee of such property or the owner's or lessee's legally authorized agent;





Private Tow

C.R.S. 42-4-2101(1)(b)

Any motor vehicle stored in an impound lot at the request of its owner or the owner's agent and not removed from the impound lot

according to the agreement with the owner or agent;





Private Tow

C.R.S. 42-4-2101(1)(c)

Any motor vehicle that is left on private property without the property owner's consent, towed at the request of the property owner, and not removed from the impound lot by the vehicle owner within forty-eight hours;





Private Tow

C.R.S. 42-4-2101(1)(d)

A motor vehicle fitted with an immobilization device that is on private property and deemed to be abandoned pursuant to section 42-4-1105 (7)(c).





Private Tow

DR 2008A

Tow Carrier Requirements

- Complete DR 2008A
- Notify Law Enforcement within 30 minutes of tow
- And obtain a tow report number

DR 2008A (09/18/16)
COLORADO DEPARTMENT OF REVENUE
Division of Motor Vehicles
Title and Registration Section
www.colorado.gov/dor

State of Colorado Private Tow Vehicle Information Request C.R.S. 42-4-2102 (1), 42-4-2103

Notice of Tow
The motor vehicle identified in Section 2 has been reported abandoned pursuant to 42-4-2102 (1). The vehicle may be reclaimed by the owner and/or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage information concerning the tow must be obtained from the tow operator listed in Section 2.

Property Owner/Agent Authorizing Tow
Agent's Printed Name _____ Agent's Signature _____
Storage Name _____ Phone Number _____
Address _____ State _____ ZIP _____
City _____ Telephone _____

1 Property Owner
Tow Company Name _____ State _____ ZIP _____
Address _____ PUC# _____ WWP# _____ Telephone _____

2 City _____
Vehicle Identification Number (VIN) Include all VINS found _____
Vehicle Information: Make _____ Model _____ Color _____ Year _____ Body _____
License Plate Information: Plate/Permit Number _____ Expiration Date _____
Not removed from impound lot, according to agreement
Immobilization device # of Miles Towed _____

3 Resign For Tow C.R.S. 42-4-2102(1) _____
Unattended on private property for 24+ hours or local ordinance _____
Not removed from impound lot within 48 hours _____
Time of Tow: _____ AM PM

4 Location Towed From Address _____ City _____ State _____ ZIP _____
Date of Tow: Day _____ Month _____ Year _____
Report to Law Enforcement Agency Responsible for Verifying Clearance
Law Enforcement Agency _____ Address _____ City _____ State _____ ZIP _____
Tow Report Number _____ (The law enforcement agency that receives notice shall assign the vehicle a tow report number immediately.)

5 Name of Law Enforcement Agency _____ State _____ ZIP _____
Address _____ City _____ Telephone _____
PUC#/WWP# _____

6 Motor Vehicle Search Information
Date Search Completed/Received (no less than 2 calendar days and no more than 10 calendar days of tow (\$2.20 per search)) _____ received _____ Date Mailed (within 5 days of search) _____
Walk in searched or walk in _____
IDS searched Mail mailed
National Database Search mailed received _____

7 Colorado Title Record
Title Held by State of _____
No Colorado Record Found
Law Enforcement Officer Other _____
Signature of Tow Company Agent _____

8 Notice Mailed to:
 Owner Lienholder Law Enforcement Officer Other _____

9 I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.
Printed Name of Tow Company Agent _____

10 Checks from tow carriers should be made payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the state. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

Record Search Code P 5723-300
Account Number M 16-28454
Total (999) \$2.20



Private Tow - Record Search

Record searches are to be completed within 2-10 calendar days

If a Colorado record is found you will send notifications to all listed owners and lenders.

 **COLORADO**
Department of Revenue
Division of Motor Vehicles



Physical Address:
Vehicle Services Section
1881 Pierce St
Lakewood, CO 80214

Mailing Address:
Vehicle Services Section
P.O. Box 173350
Denver, CO 80217-3350

September 19, 2018
Letter: L0005593846

Vehicle Record Search
No Records Found for VIN: JH4DC4440RS004255



Private Tow

Form DR 2489A

DR 2489A (2/09/22)
 COLORADO DEPARTMENT OF REVENUE
 Division of Motor Vehicles
 Vehicle Service Section
 DMV.Colorado.gov

Motor Vehicle Requestor Release Affidavit of Intended Use

Records may be provided to a person in interest or a federal, state or local government agency carrying out its official functions, with a signed requestor release and affidavit of intended use. (§42-1-206, §42-4-1804, §42-2-103, §42-6-115, §42-6-118, §24-72-204, §24-74-105, §24-74-106 C.R.S.) (Driver Privacy Protection Act) 18 U.S.C. § 2721
Prohibition on Release and Use of Personal Information from State Motor Vehicle Records

Additional Information	Forms & Fees
A. Requesting a motor vehicle record (by VIN # or Plate #) Name Search OR B. Providing a blanket release for search activities related to the Abandoned Vehicle Process. This release is required to be submitted annually along with a registration form for all tow or repair facilities and their agents, and law enforcement agencies and their agents who want to search vehicle information as a result of abandoned vehicle tows or vehicles abandoned at repair facilities. Law Enforcement Officers: Badge # is acceptable in lieu of Driver's License. a. Law Enforcement agencies, Tow Carriers and Repair facilities wishing to participate in the abandoned vehicle process are required to complete sections 1, 2, 3a, 4 and 5	
All forms are available online at DMV.Colorado.gov , at the Colorado State Motor Vehicle office, or at any county motor vehicle office in Colorado	
License plate searches are permitted with appropriate documentation for the following entities: vehicle owner, law enforcement, insurance companies and attorney.	
A record search provides a printout of the current owner and lienholder information. A record search is used for the bond procedure, for court cases and to show proof if a record was issued for registration purposes only. To obtain vehicle record search by "owner's name" you must provide the full name and address for whom you are requesting information for. A fee of \$2.20 is paid when submitting a request for a record search.	DR 2489A \$2.20/record
A title history provides a digital replication of the record of all documents submitted when titling a vehicle. Each title holder (owner) is a separate history. The record search printout is included with this request. A fee of \$2.20 per history is paid when submitting a request for a record history.	DR 2489A \$2.20/history
A certified record may be required for court cases. A fee of \$0.50 per record or history is paid when submitting a request for certification of records or histories.	DR 2489A \$0.50/record or history
Abandoned Vehicle: If no Colorado record found, national database search required A fee of \$2.20 is submitted when doing a National database search	DR 2489A \$2.20/ record
To process by U.S.P.S. regular OR express mail, please mail to: State of Colorado Department of Revenue P.O. Box 173350, Room 147 Denver, CO 80217-3350	In Person Requests Only: Department of Revenue Vehicle Services Section 1881 Pierce Street Lakewood, CO 80214

Motor Vehicle Record Searches may also be submitted online through myDMV.Colorado.gov and the Vehicle Services tab.
Please contact the Vehicle Services Section with any questions at 303-205-5608.

Page 1 of 5

- Motor vehicle records can also be requested in person at the State office at Pierce by appointment.
- They can also be mailed in or dropped off in the drop box at Pierce



Private Tow

No Record Found?

National Search

When a No Colorado Record is received, a national search is required per HB16-1056. National searches can be requested through your online account when you receive a NO RECORD found result in Colorado or at the State office.

Mail:

Department of Revenue
Room 147
PO Box 173350
Denver, CO 80217

Appointment:

<https://coloradoappt.cxmflow.com/>

Pick Lakewood and Other as
the service

Drop Box:

Department of Revenue
1881 Pierce
Lakewood, CO 80214



Private Tow

Notify Owner/Lienholder

- Notice should:
 - Advise owner(s) & lienholder(s) that vehicles not claimed within 30 calendar days of the postmark on the notice will be disposed of
 - Indicate information about the vehicle can only be obtained from the responsible Tow Carrier





Private Tow

Notify Owner/Lienholder

- DR 2008A can be used as it contains the required information:
 - Contact information for Tow Carrier
 - Company name, PUC #, Address, Storage location, Phone Numbers
 - Tow Information
 - Date of tow, location towed from, report number, law enforcement agency who determined it was not stolen





Private Tow

Vehicle Claimed

- Upon release by the Tow Carrier to the vehicle owner or lienholder of record:
 - Tow Carrier notifies responsible Law Enforcement Agency (LEA)
 - LEA adjusts or deletes entry in Colorado Crime Information Center System (CCIC)





Private Tow

Form DR 2173

06/17/2018
COLORADO DEPARTMENT OF MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES

**STATE OF COLORADO
Motor Vehicle Bill of Sale**

Section A: Odometer Disclosure Statement

INSTRUCTIONS: Complete Section A for Private Sales/Odometer Disclosure, Complete Section A, B, C for Tow/Law Enforcement Sales.

VEHICLE VIN# (REQUIRED) (MARK OFF):

PROPERTY (MARK OFF):

Federal law requires that you state the odometer mileage upon transfer of ownership, failure to complete or providing a false statement may result in fines and/or imprisonment.

Current Odometer Reading (No Tens of Miles)

TO THE BEST OF MY KNOWLEDGE:

THE ODOMETER READING IS THE ACTUAL MILEAGE OF THE VEHICLE.

THE ODOMETER READING IS IN EXCESS OF ITS MECHANICAL LIMITS.

THE ODOMETER READING IS NOT THE ACTUAL MILEAGE - WARNING ODOMETER DISCREPANCY.

BUYER'S SIGNATURE BELOW ACKNOWLEDGES TRANSFER OF OWNERSHIP AND RECEIPT OF ODOMETER STATEMENT.

Section B: Appraisal for Abandoned Vehicles

CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

LAW ENFORCEMENT AGENCY

COLORADO LICENSED DEALERSHIP

VEHICLES APPRAISED \$350 OR LESS. THIS VEHICLE MUST BE JUNKED OR DISMANTLED. NO COLORADO TITLE OR SALVAGE RECEIPT/TITLE WILL BE ISSUED. VEHICLES APPRAISED OVER \$350. IT IS THE RESPONSIBILITY OF THE BUYER TO BRING THE VEHICLE INTO COMPLIANCE WITH THE REQUIREMENTS FOR TITLING AND REGISTRATION.

SECTION C: REPORT OF SALE OF ABANDONED VEHICLE (for use by law center and law enforcement only)

THE FEES MUST BE IN COMPLIANCE WITH COLORADO PUBLIC UTILITIES COMMISSION REGULATIONS

THE AMOUNT OF THE PURCHASE PRICE WAS DISPOSED OF IN THE FOLLOWING MANNER:

LIABILITY CODE (600)

Distribution: Original with title application
2 copies CDOR cashier
1 copy (attach) records

- Sell the vehicle
Not prior to 30 calendars days from the owner and/or lender notification
But prior to 60 calendar days



Private Tow

Do not sell to

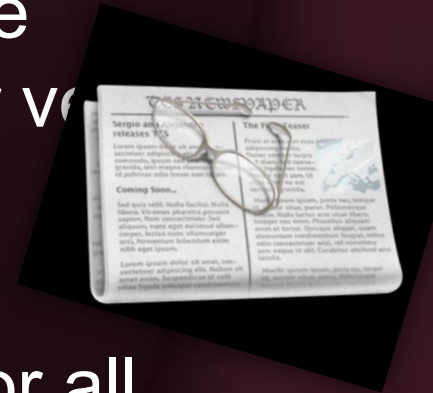
- Vehicles cannot be sold to:
 - Person that authorized the tow
 - Any person with a proprietary interest in the tow operation
 - Law Enforcement Agency (LEA) involved in tow process





Private Tow Sale

- Sale of vehicles shall be in a commercially reasonable manner:
 - May be sold to a licensed motor vehicle dealer, wholesaler, or wholesale motor vehicle auction dealer
 - Through a classified newspaper advertisement published in Colorado for all vehicles sold to the general public
 - Notice must identify Tow Carrier and contact information
 - Identification of vehicle





Private Tow Sale to Public

- Original Proof of Publication required
 - Must include:
 - Copy of the newspaper ad
 - Date(s) published
 - Name of newspaper
 - Electronic certification of ad is acceptable

AFFIDAVIT OF PUBLICATION
TIMES-CALL

State of Colorado
County of Boulder

I, the undersigned agent, do solemnly swear that the LONGMONT TIMES-CALL is a daily newspaper printed, in whole or in part, and published in the City of Longmont, County of Boulder, State of Colorado, and which has general circulation therein and in parts of Boulder and Weld counties; that said newspaper has been continuously and uninterruptedly published for a period of more than six months next prior to the first publication of the annexed legal notice of advertisement, that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any amendments thereof, and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado; that a copy of each number of said newspaper, in which said notice of advertisement was published, was transmitted by mail or carrier to each of the subscribers of said newspaper, according to the accustomed mode of business in this office.

The annexed legal notice or advertisement was published in the regular and entire edition of said daily newspaper once; and that one publication of said notice was in the issue of said newspaper dated **December 1, 2011**.

Signature of Newspaper Agent
Agent

Subscribed and sworn to before me this **5th** day of **December, 2011** in the County of Boulder, State of Colorado.

Signature of Notary Public
Notary Public

FEE \$8.06

Account # 2
Ad # 5

NOTARY PUBLIC
STATE OF COLORADO
My Commission Expires 07/02/2012

Abandoned Vehicle
For Sale
Vehicle Description
Last 6 digits of VIN
Tow Carrier
Contact Information
Published: Times Call
Longmont, Colorado
December 1, 2011
ad#



Private Tow

Storage fees

When the Tow Carrier conducts a commercially reasonable sale and the vehicle does not sell the Tow Carrier may continue to collect storage fees for up to 120 days from the date of the publication in the newspaper ad





Private Tow

Form DR 2173

- Section A
 - Odometer Disclosure
 - Transfers ownership
- Section B
 - Appraisal
 - By LEA or Dealership
 - Reasonable fair market of vehicle

STATE OF COLORADO
Motor Vehicle Bill of Sale
Section A: Odometer Disclosure Statement

No. 000000

INSTRUCTIONS: Complete Section A for Private Sales. Complete Section A, B, C for Tow/Law Enforcement Sales.

Federal law requires that you state the odometer mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

Current Odometer Reading (No Tenth of Miles)

Seller(s) certify under penalty of perjury that the above is true and correct to the best of their knowledge.

Buyer(s) certify under penalty of perjury that the above is true and correct to the best of their knowledge.

Section B: Appraisal for Abandoned Vehicles

Section C: Report of Sale of Abandoned Vehicle

THE FEES MUST BE IN COMPLIANCE WITH COLORADO STATUTE 42-1-101.

AGENCY: _____

LIABILITY CODE (M2)



Private Tow

Form DR 2173

- Section C
 - Examples:
 - Newspaper Ad
 - LEA to contracted Tow Carrier for reimbursement of fees
 - Fee area - completed in compliance with PUC regulations

STATE OF COLORADO
Motor Vehicle Bill of Sale
Section A: Odometer Disclosure Statement

INSTRUCTIONS: Complete Section A for Private Sales/Odometer Disclosure, Complete Section A, B, C for Tow/Law Enforcement Sales.

No. 000000

Section B: Appraisal for Abandoned Vehicles

Section C: Report of Sale of Abandoned Vehicle

THE PURCHASE PRICE OF THE ABOVE VEHICLE WAS HELD AND THE ABOVE VEHICLE WAS SOLD AS PRESCRIBED BY LAW.



Private Tow

Fees / Balance

- When the purchase price of the vehicle exceeds the limits set forth by the PUC
 - The Tow Carrier or LEA must submit
 - 2 carbon copies of the DR2173
 - Balance from proceeds to:
P.O.BOX 173350, Room 147
Denver CO 80217-3350
 - Within 30 days of date of sale
 - When Vehicle Services audits these applications, this debt will be posted to the tow carrier account.



Private Tow

Fees / Balance

- Formula for auditing fees and sale of abandoned vehicle
 - Total Sale Price
 - Less Towing
 - Less Storage
 - Less Enforcement Expenditures
 - Less Processing
 - Less Other



Private Tow Salvage?

- Did record search show *Salvage*?
 - If yes, this must be disclosed to the buyer
 - Designate “Salvage” on the **DR 2173** Motor Vehicle Bill of Sale
 - If Salvage
 - A **DR 2704** Certified VIN Inspection required to determine if roadworthy
 - If roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - **DR 2424** Rebuilt From Salvage Title Statement of Facts



Private Tow

Salvage?

- Did record search show *Salvage? Cont'd*
 - If **not** roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2410** Application for Salvage Title Or Nonrepairable Title
 - or
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - Apply for Title by repairing vehicle
 - and **DR 2704** Certified VIN Inspection
 - After repairs made
 - Subsequent Titles will indicate
 - *“Other-purchased as an abandoned vehicle”* on the **DR 2710** Branded Title Disclosure Statement



Private Tow

Salvage?

- Did record search show *Previous Salvage* or *Rebuilt from Salvage*?
 - Request salvage history
 - **DR 2489A** Motor Vehicle Record Search Request
 - **DR 2704** Certified VIN Inspection photocopy
 - **DR 2008A** Private Tow Vehicle Information Request photocopy
 - To determine cause of salvage designation
 - Complete **DR 2710** Branded Title Disclosure Statement



Private Tow

Rebuilt from Salvage

DR 2710 Branded Title Disclosure Statement

- Complete all information
 - VIN, Year, Make, Body
 - Reason for Salvage
 - Current Owner (Seller)
 - Tow Company
 - or
 - Law Enforcement Agency (LEA)
 - Prospective Buyer (Purchaser)

DR 2710 (12/24/14)
 COLORADO DEPARTMENT OF REVENUE
 Division of Motor Vehicles
 Title Section
 www.colorado.gov/revenue

Branded Title Disclosure Statement

Colorado Revised Statute requires any owner or dealer to disclose any title brand prior to sale or trade of a motor vehicle.

This Vehicle is Subject to One or More Brands				
Vehicle Identification Number (VIN)	Year	Make	Body	Title Number
This vehicle has the following brand(s) (check all that apply):	State that branded vehicle:	*Type of Damage:		
<input type="checkbox"/> Flood		<input type="checkbox"/> Collision		
<input type="checkbox"/> Non-Repairable		<input type="checkbox"/> Weather		
<input type="checkbox"/> Other (list brand)		<input type="checkbox"/> Water		
<input type="checkbox"/> Salvage*		<input type="checkbox"/> Interior		
<input type="checkbox"/> Rebuilt from Salvage*		<input type="checkbox"/> Vandalism		
		<input type="checkbox"/> Undercarriage		
		<input type="checkbox"/> Theft/Stripped		
		<input type="checkbox"/> Fire		
		<input type="checkbox"/> Other (explain)		
I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.				
Current Owner (Seller)				
Printed Name		Signature		
Address				
City	State	ZIP	Date	
Prospective Buyer (I have read and understand this Disclosure and I have received a copy of this Disclosure.)				
Printed Name		Signature		
Address				
City	State	ZIP	Date	
*It is a misdemeanor for each owner, seller, or transferor to fail to provide each prospective buyer with this disclosure on a vehicle rebuilt from salvage. [C.R.S.42-6-206]				



Private Tow Junk

- If appraised at \$350 or less
 - *Must be sold as junk*
 - *NO Colorado Title will be issued*
 - *DR 2173 Motor Vehicle Bill of Sale*
 - *Clearly indicate “**JUNK**” or “**NO TITLE**”.*
 - *A copy of the DR 2173 must be sent to the Department of Revenue, DMV, Title & Registration Section.*
 - *DOR will mark record “JUNK”*





Private Tow

< 5 years old

- A Surety Bond is required when there is no CO record or out of state record found
 - The Tow Carrier or responsible LEA must provide to the buyer:
 - Original completed DR 2704
Certified VIN Inspection
 - DR 2704 Certified VIN is valid for 1 year



Private Tow

< 5 years old

- A Surety Bond is required when No Colorado or National Record is found and the vehicle is less than 5 years old
 - The buyer applying for title must provide:
 - Surety Bond for twice the appraised value as shown on the **DR 2173** Motor Vehicle Bill of Sale
 - Minimum Bond must be more than \$700.00
 - Tip: Bond Companies of this type are generally listed under Bonds – Surety
 - Colorado Title will be issued in name exactly as noted on the Surety Bond



Private Tow

Minimum Required Forms

- **DR 2008A** *Private Tow Vehicle Information Request*
- **DR 2698** *Verification of VIN*
- **DR 2173** *Motor Vehicle Bill of Sale*





Private Tow VIN Verification

DR 2698 Verification of VIN

- No alterations allowed
- Complete each area
- N/A when not applicable or not available
- Valid for 1 year

DR 2698 (06/15/18)
 COLORADO DEPARTMENT OF REVENUE
 DIVISION OF MOTOR VEHICLES
 Vehicle Services Unit
 www.colorado.gov/dmvr

VERIFICATION OF VEHICLE IDENTIFICATION NUMBER

C.R.S. 24-32-3323, 38-29-122, 42-3-105(l)(c), 42-6-107(l)(b)
 ANY ALTERATION OR ERASURE MAY VOID THIS DOCUMENT

Type of Vehicle ➔ Passenger Tractor Motor Home Motorcycle
 SUV Bus Special Mobile Machinery Off-Highway Vehicle
 Truck Trailer Manufactured Home

VEHICLE INFORMATION											
Vehicle Identification Number (VIN)											
Year	Make	Body	Model	Width	Length						
Color	CWT	GVWR	Print Fuel Type								
License Plate Number	State	Expiration Date									
Temporary Tag Number	State	Expiration Date									

Additional Vehicle Identification Number											
<input type="checkbox"/> Motor Number											<input type="checkbox"/> Coach Number
Reason for Inspection:						Verified by:					
<input type="checkbox"/> Out of State	<input type="checkbox"/> Title correction	<input type="checkbox"/> Other (Explain) _____	<input type="checkbox"/> Manufactured Home Dealer	<input type="checkbox"/> Licensed Colorado Dealer	<input type="checkbox"/> Licensed Colorado Emission Station Number _____	<input type="checkbox"/> County Assessor (at their discretion)	<input type="checkbox"/> County Clerk (at their discretion)	<input type="checkbox"/> Colorado Law Enforcement	<input type="checkbox"/> Other _____ *		
Name of Business or Agency _____											
Address _____				City _____				State _____		ZIP Code _____	
I certify, under penalty of perjury in the second degree, that I have completed a physical inspection of the vehicle/manufactured home described above and the information is true and correct to the best of my knowledge.											
Printed First and Last Name of Inspector _____										Date _____	
Signature of Inspector _____										Title _____	

COLORADO DEALER STATEMENT CONCERNING AN OUT OF STATE VEHICLE

C.R.S. 42-6-119(3)

Dealer _____	Dealer Number _____
I certify, under penalty of perjury in the second degree, that the vehicle as described above met the following conditions at the time of sale: <ul style="list-style-type: none"> • Was free and clear of all liens and encumbrances, • Was not stolen, • The dealership has a sure and adequate title to the vehicle; and • The dealership has the right and authority to sell and transfer this vehicle. 	
Dealer Agent (printed name) _____	
Dealer Agent Signature _____	Date _____

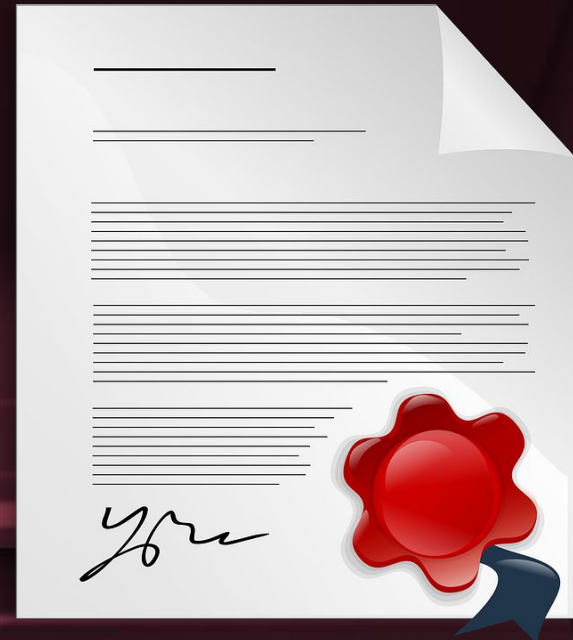
(*Out of state law enforcement, military police or commanding officer)



Private Tow

Optional documents

- Bond
 - If less than 5 years old and no record found
- **DR 2704** Certified VIN Inspection
 - If less than 5 years old and no record found
 - **OR** if Previous Salvage
- Newspaper Ad
 - If sold to General Public





Private Tow

Optional documents

- Colorado & National Record Search
 - If search results are No Record Found include them in the documents
- Salvage Forms
 - **DR 2424** *Rebuilt From Salvage Title Statement of Facts*
 - **DR 2410** *Application for Salvage Title Or Nonrepairable Title*
 - **DR 2704** *Certified VIN Inspection*
 - **DR 2710** *Branded Title Disclosure Statement*



Private Tow

Personal Information

- **DO NOT INCLUDE:**

- Personally Identifiable Information
- Record Search with Registered Owner Information listed





Private Tow

DPPA

Driver's Privacy Protection Act:

- Vehicle owner and lienholder information is specifically for the Law Enforcement Agency and the Tow Carrier
- The following documents or copies of should **NOT** be given to anyone else including a vehicle buyer.
 - Record search information indicating names and addresses of owner(s) and /or lienholder(s)
 - Notification letters
 - Certified mail information
- Retain information by LEA and Tow Carrier





Private Tow

Apply for Title

Purchaser makes application for title at the motor vehicle office in the county of residence.

- Secure and Verifiable Identification (SVID) is required to obtain a Title or Registration in the State of Colorado
 - DR 2841 Secure and Verifiable ID - list of acceptable forms
- Required documents for title application will be verified for completion by the county motor vehicle office
- All title applications will be audited by the Department of Revenue in compliance with the PUC and statutory requirements



Private Tow

- Previous Title = “DR 2173 Bill of Sale”
- Purchase Date is “Date of Sale” as indicated on the **DR 2173 Motor Vehicle Bill of Sale**
- When vehicle is branded be sure the appropriate brand is in the title application
 - SALVAGE
 - REBUILT FROM SALVAGE



Private Tow

- Previous Title = “DR 2173 Bill of Sale”
- Purchase Date is “Date of Sale” as indicated on the **DR 2173 Motor Vehicle Bill of Sale**
- When vehicle is branded be sure the appropriate brand is in the title application
 - SALVAGE
 - REBUILT FROM SALVAGE



Private Tow

Auditing

Tips:

- Make sure all information is completed
 - Common errors:
 - Missing signatures
 - Dates missing or incomplete
 - Dates out of line / don't flow
 - Fields blank when should be N/A
 - Record Search included when shouldn't
- Verify required documents are being submitted
 - Use checklist as guide (DR 2992)





Private Tow

Auditing

Tips:

- Record Search results
 - Both “No Record Found” results are required to be submitted
- DPPA reminder
 - Do NOT share personal information
 - Tow Company retains information for 3 years
- Unusual circumstances should include a DR 2444 Statement of Fact noting additional information and any documents related to reposting a newspaper ad



Contact: Vehicle Services Portal
Ph: 720-795-7864
Email:
DOR_vehicleportal@state.co.us



Public Tow

Colorado Revised Statutes (C.R.S.)
42-4-1802(8)

Property owned by

- The Federal Government
- The State of Colorado
- Any County
- Any Municipality





Public Tow

C.R.S. 42-4-1802(1)(a)

Any motor vehicle left unattended on public property, including any portion of a highway right-of-way, outside the limits of any incorporated town or city for a period of forty-eight (48) hours or longer





Public Tow

C.R.S. 42-4-1802(1)(b)

Any motor vehicle left unattended on public property, including any portion of a highway right-of-way, within the limits of any incorporated town or city for a period longer than any limit prescribed by any local ordinance concerning the abandonment of motor vehicles, or if there is no such ordinance, for a period of forty-eight hours (48) or longer;





Public Tow

C.R.S. 42-4-1802 (1)(c)

Any motor vehicle stored in an impound lot at the request of a law enforcement agency and not removed from the impound lot within seventy-two (72) hours after the time the law enforcement agency notifies the owner or agent that the vehicle is available for release upon payment

for a fee not to exceed the amount of the fee for the first day of storage; and





Public Tow

C.R.S. 42-4-1802 (1)(d)

Any motor vehicle fitted with an immobilization device that is on public property and deemed to be abandoned pursuant to C.R.S. 42-4-1105(7)(c);





Public Tow

C.R.S. 42-4-1802 (1)(e)

Any motor vehicle left unattended at a regional transportation district parking facility as defined in C.R.S. 32-9-119.9(6), that is deemed abandoned pursuant to C.R.S. 32-9-119.9(4)(b).





Public Tow

Form DR 2008

DR 2008 (08/16/2016)
COLORADO DEPARTMENT OF REVENUE
 Division of Motor Vehicles
 Title and Registration Section
 www.colorado.gov/dmv

State of Colorado
Public Tow
Vehicle Information Request
C.R.S. 42-4-1801 - 1804

Notice of Tow

The motor vehicle identified in Section 2 has been reported abandoned pursuant to 42-4-1802, by the law enforcement agency shown in Section 6. The vehicle may be reclaimed by the owner and/or lienholder with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle will be subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information concerning the tow must be obtained from the tow operator listed in Section 1.

1	Tow Company Name		Storage Name				
	Address		Address				
	City	State ZIP	City	State ZIP			
	Telephone	PLJC#	WWP#	Telephone			
2	Vehicle Identification Number (VIN) Include all VINS found						
	Vehicle Information		License Plate Information				
	Year	Make	Body	Model	Color	State of Issue	Plate/Permit Number
3	Reason For Tow C.R.S. 42-4-1802(1)						
	<input type="checkbox"/> Outside Incorporated City/Town limits for 48+Hours		<input type="checkbox"/> Within Incorporated City/Town limits per ordinance or 48+Hours				
4	<input type="checkbox"/> Impound Lot <input type="checkbox"/> Immobilization Device <input type="checkbox"/> RTD Facility Date vehicle deemed abandoned: _____						
	Impound Information						
	Location Towed From Address		City	County	# of Miles Towed		
5	Motor Vehicle Search Information						
	Date Search Completed/Received _____		By Law Enforcement Agency within 10 working days _____				
6	<input type="checkbox"/> Colorado Title Record						
	Title Held by State of _____		By Tow Company within 2-10 calendar days _____				
	<input type="checkbox"/> No Colorado Record Found		<input type="checkbox"/> National Database Search mailed _____ received _____ or walk-in _____				
6	Law Enforcement Use Only						
	Law Enforcement Agency Requesting Search		Agency Report Number	Date			
	Address		Officer's Printed Name				
	City	State ZIP	Law Enforcement Agent Signature				
Comments							
Notice Mailed to <input type="checkbox"/> Owner <input type="checkbox"/> Lienholder <input type="checkbox"/> Law Enforcement Officer <input type="checkbox"/> Other							
Date Mailed (LEA win 10; Tow CO win 5 days of search)							
I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.							
Printed Name of Law Enforcement Agent		Signature of Law Enforcement Agent					

- Law Enforcement Agency initiates tow
 - Completes form
 - Vehicle Description
 - Reason for Tow
 - Tow Operation Info
 - Location stored
 - Date abandoned



Public Tow

Form DR 2008

ABANDONED DATE

In some cases the vehicle is evidence or part of an investigation and will not be considered abandoned until after it has been released and the vehicle owner has not claimed the vehicle from impound.

This date is necessary for auditing purposes since a search cannot be performed until after the vehicle has been deemed abandoned.





Public Tow

Form DR 2008

DR 2008 (08/16/2016)
COLORADO DEPARTMENT OF REVENUE
Division of Motor Vehicles
Title and Registration Section
www.colorado.gov/dmv

**State of Colorado
Public Tow
Vehicle Information Request
C.R.S. 42-4-1801 - 1804**

Notice of Tow
The motor vehicle identified in Section 2 has been reported abandoned pursuant to 42-4-1802, by the law enforcement agency shown in Section 6. The vehicle may be reclaimed by the owner and the law enforcement agency with proof of ownership and payment of towing and storage fees. Within 30 days from the postmark date of this notice, vehicle is subject to sale if vehicle is not claimed and lien is not satisfied for towing and/or storage. Information concerning the tow may be obtained from the tow operator listed in Section 1.

1 Tow Company Name _____ Storage Name _____
Address _____ Address _____
City _____ State _____ ZIP _____ State _____ ZIP _____
Telephone _____ PUC# _____ WWP# _____ Telephone _____

2 **Vehicle Identification (VIN) Include all VINS found**
Vehicle Information **License Plate Information**
Year _____ Make _____ Body _____ Model _____ Color _____ State of Issue _____ Plate/Permit Number _____ Expiration Date _____

3 Reason For Tow C.R.S. 42-4-1802(1)
 Outside Incorporated City/Town limits for _____
 Impound Lot Immobilization Device _____
_____ deemed abandoned: _____

4 Location Towed From Address _____ County _____ # of Miles Towed _____
Date of Tow Month _____ Day _____ Year _____ **Time of Tow** Minute _____ AM PM

5 **Motor Vehicle Search Information**
Date Search Completed/Received _____
 Colorado Title Record _____
 Title Held by State of _____
 No Colorado Record Found _____
By Law Enforcement Agency within 10 working days _____
By Tow Company within 2-10 calendar days _____
 IDS searched _____ Walk In searched _____
 Mail mailed _____ received _____
 National Database Search mailed _____ received _____ or walk-in _____

6 **Law Enforcement Use Only**
Law Enforcement Agency Requesting Search _____ Agency Report Number _____ Date _____
Address _____ Officer's Printed Name _____
City _____ State _____ ZIP _____ Law Enforcement Agent Signature _____
Comments _____

Notice Mailed to Owner Lienholder Law Enforcement Officer Other _____ Date Mailed (LEA w/in 10; Tow CO w/in 5 days of search) _____

I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.
Printed Name of Law Enforcement Agent _____ Signature of Law Enforcement Agent _____

- Record Search
 - LEA within 10 business days of the abandoned date
 - Tow Carrier within 2-10 calendar days of the abandoned date



Public Tow

No Record Found?

Search results

Submit this form with title application when no Colorado record is found.

 **COLORADO**
Department of Revenue
Division of Motor Vehicles

Physical Address:
Vehicle Services Section
1881 Pierce St
Lakewood, CO 80214

Mailing Address:
Vehicle Services Section
P.O. Box 173350
Denver, CO 80217-3350

September 19, 2018
Letter: L0005593846

Vehicle Record Search
No Records Found for VIN: JH4DC4440RS004255



Public Tow

No Record Found?

National Search

When a No Colorado Record is received, a national search is required per HB16-1056

Request through *online account* or submit a DR2489A Motor Vehicle Requestor Release Affidavit of Intended Use to the Department by:

Mail:

Department of Revenue
PO Box 173350 – Room 147
Denver, CO 80217

Walk in:

Department of Revenue
1881 Pierce
Denver, CO 80214



Public Tow

No Record Found?

Search results

Submit this form with title application when no record found

 **COLORADO**
Department of Revenue
Division of Motor Vehicles



Physical Address:
Vehicle Services Section
1881 Pierce St
Lakewood, CO 80214

Mailing Address:
Vehicle Services Section
P.O. Box 173350
Denver, CO 80217-3350

September 19, 2018
Letter: L0005557343

National Database Search
No Results Found

Vehicle Information

VIN: JH4DC4440RS004265



Public Tow

Form DR 2008



- Notify owner(s) & lienholder(s)
 - LEA within 10 business days of search
 - Tow Carrier within 3 calendar days of search



Public Tow

Notify Owner/Lienholder

- When a Tow Carrier **IS NOT** used to store the motor vehicle
 - The LEA is required to send notification by certified mail





Public Tow

Notify Owner/Lienholder

- When a Tow Carrier **IS** used to store the motor vehicle
 - The Tow Carrier must send the notification by certified mail
 - With a return receipt
 - This occurs after the vehicle has been deemed abandoned and released from evidence
 - LEA is required to notify the owner/lienholder and may do so by first class mail or certified mail





Public Tow

Notify Owner/Lienholder

- Notice should:
 - Advise owner(s) & lienholder(s) that vehicles not claimed within 30 calendar days of the postmark on the notice will be disposed of
 - Advise owner(s) & lienholder(s) of right to a hearing to determine legality of the towing
 - Request must have been made to the responsible LEA in writing and within 10 days of the postmark of the notice
 - Indicate that the vehicle can only be obtained from the responsible LEA and/or Tow Carrier
 - Responsible LEA and Tow Carrier shall retain proof of notification on file for 3 years





Public Tow

Notify Owner/Lienholder

- DR 2008A can be used as it contains the required information:
 - Contact information for Tow Carrier
 - Company name, PUC #, Address, Storage location, Phone Numbers
 - Tow Information
 - Date of tow, location towed from, report number, law enforcement agency who determined it was not stolen





Public Tow

Vehicle claimed

- Upon release by the Tow Carrier to the vehicle owner or lienholder of record:
 - Tow Carrier notifies responsible LEA
 - LEA adjusts or deletes entry in Colorado Crime Information Center System (CCIC)





Public Tow

Form DR 2173

- Sell vehicle
 - Not before 30 calendars days from owner notification
 - But prior to 60 calendar days from owner notification
- Complete form

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Appraisal for Abandoned Vehicle

VOID



Public Tow

Form DR 2173

- Section A
 - Odometer Disclosure
 - Transfers ownership
- Section B
 - Appraisal
 - By LEA or Dealership
 - Reasonable fair market of vehicle

STATE OF COLORADO
Motor Vehicle Bill of Sale

Section A: Odometer Disclosure Statement

Section B: Appraisal for Abandoned Vehicle

VOID



Public Tow

Form DR 2173

- Section C
 - Examples:
 - Newspaper Ad
 - LEA to contracted Tow Carrier for reimbursement of fees
 - Fee area - completed in compliance with PUC regulations
 - Balance payable to DOR w/in 30 days of Date of Sale

STATE OF COLORADO
Motor Vehicle Bill of Sale
Section A: Odometer Disclosure, Complete Section A, B, C for Tow/Law Enforcement Sales
No. 1000000

INSTRUCTIONS: Complete Section A for Private Sales/Odometer Disclosure, Complete Section A, B, C for Tow/Law Enforcement Sales

VEHICLE IDENTIFICATION INFORMATION (VIN) _____

FEDERAL LAW REQUIRES THAT YOU STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FEES AND/OR PENALTIES.

Current Odometer Reading (No Transfer of Mileage) _____

TO THE BEST OF MY KNOWLEDGE:
 THE ODOMETER READING IS THE ACTUAL MILEAGE OF THE VEHICLE.
 THE ODOMETER READING IS IN EXCESS OF ITS MECHANICAL LIMITS.
 THE ODOMETER READING IS NOT THE ACTUAL MILEAGE - WAIVERING ODOMETER DISCREPANCY.

SELLER(S) CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE.
BUYER'S SIGNATURE BELOW ACKNOWLEDGES TRANSFER OF OWNERSHIP AND RECEIPT OF ODOMETER STATEMENT.

SECTION B: Appraisal for Abandoned Vehicle
I CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SECTION C: REPORT OF SALE OF ABANDONED VEHICLE (for use by tow carrier and law enforcement only)
SALVAGE RECEIPT/TITLE WILL BE ISSUED. VEHICLES APPRAISED OVER \$350. IT IS THE RESPONSIBILITY OF THE BUYER TO BRING THE VEHICLE INTO COMPLIANCE WITH THE REQUIREMENTS FOR TITLING AND REGISTRATION.

THE FEES MUST BE IN COMPLIANCE WITH COLORADO PUBLIC UTILITIES COMMISSION REGULATIONS BY LAW.
THE AMOUNT OF THE PURCHASE PRICE WAS DISPOSED OF IN THE FOLLOWING MANNER:

LOW PERFORMING VEHICLE (FOR USE BY TOW CARRIER AND LAW ENFORCEMENT ONLY)
AGENCY: _____



Public Tow Salvage?

- Did record search show *Salvage*?
 - If so, must disclosed to the buyer
 - Designate “Salvage” on the **DR 2173** MV Bill of Sale
 - If Salvage and appraised for \$350 or more
 - A **DR 2704** Certified VIN Inspection is required to determine if roadworthy
 - If roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - **DR 2424** Rebuilt From Salvage Title Statement of Facts



PublicTow

Salvage?

- Did record search show *Salvage?* Cont'd
 - If **not** roadworthy on **DR 2704** Certified VIN Inspection
 - **DR 2410** Application for Salvage Title Or Nonrepairable Title
 - or
 - **DR 2415** Rebuilt Title Established by Salvage Title Checklist
 - Apply for Title by repairing vehicle
 - and **DR 2704** Certified VIN Inspection
 - After repairs made
 - Subsequent Titles will indicate
 - “*Other-purchased as an abandoned vehicle*” on the **DR 2710** Branded Title Disclosure Statement



Public Tow Salvage?

- Did record search show *Previous Salvage* or *Rebuilt from Salvage*?
 - Request salvage history
 - **DR 2489A** Motor Vehicle Requestor Release Affidavit of Intended Use
 - **DR 2704** Certified VIN Inspection photocopy
 - **DR 2008** Public Tow Vehicle Information Request photocopy
 - To determine cause of salvage designation
 - Complete **DR 2710** Branded Title Disclosure Statement



Public Tow

Rebuilt from Salvage

DR 2710 Branded Title Disclosure Statement

- Complete all information
 - VIN, Year, Make, Body
 - Reason for Salvage
 - Current Owner (Seller)
 - Tow Company
 - or
 - LEA
 - Prospective Buyer (Purchaser)

DR 2710 (12/24/14)
COLORADO DEPARTMENT OF REVENUE
 Division of Motor Vehicles
 Title Section
 www.colorado.gov/revenue

Branded Title Disclosure Statement

Colorado Revised Statute requires any owner or dealer to disclose any title brand prior to sale or trade of a motor vehicle.

This Vehicle is Subject to One or More Brands				
Vehicle Identification Number (VIN)	Year	Make	Body	Title Number
This vehicle has the following brand(s) (check all that apply):		State that branded vehicle:		*Type of Damage:
<input type="checkbox"/> Flood		<input type="checkbox"/> Collision		<input type="checkbox"/> Weather
<input type="checkbox"/> Non-Repairable		<input type="checkbox"/> Water		<input type="checkbox"/> Interior
<input type="checkbox"/> Other (list brand)		<input type="checkbox"/> Vandalism		<input type="checkbox"/> Undercarriage
<input type="checkbox"/> Salvage*		<input type="checkbox"/> Theft/Stripped		<input type="checkbox"/> Fire
<input type="checkbox"/> Rebuilt from Salvage*		<input type="checkbox"/> Other (explain)		
I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.				
Current Owner (Seller)				
Printed Name			Signature	
Address				
City		State	ZIP	Date
Prospective Buyer (I have read and understand this Disclosure and I have received a copy of this Disclosure.)				
Printed Name			Signature	
Address				
City		State	ZIP	Date
*It is a misdemeanor for each owner, seller, or transferor to fail to provide each prospective buyer with this disclosure on a vehicle rebuilt from salvage. [C.R.S.42-6-206]				



Public Tow

Junk

- If appraised for \$350 or less
 - *Must be sold as junk*
 - *DR 2173 Motor Vehicle Bill of Sale*
 - *Clearly indicate “**JUNK**” or “**NO TITLE**”.*
 - *A copy of the DR 2173 must be sent to DOR, DMV, Title & Registration Section.*





Public Tow

Required forms

- **DR 2008** *Public Tow Vehicle Information Request*
- **DR 2698** *Verification of VIN*
- **DR 2173** *Motor Vehicle Bill of Sale*
- **NO RECORD** *found vehicle record search*



Public Tow VIN Verification

DR 2698 Verification of VIN

- No alterations allowed
- Complete each area
- N/A when not applicable or not available
- Valid for 1 year

DR 2698 (11/04/10)
COLORADO DEPARTMENT OF REVENUE
DIVISION OF MOTOR VEHICLES
TITLE SECTION
www.colorado.gov/revenue

VEHICLE VERIFICATION OF C.R.S. 24-32-3323, 38-29-122, 42-3-105(l)(c), 42-6-107(l)(b)

ANY ALTERATION OR ERASURE MAY VOID THIS DOCUMENT

Type of Vehicle → Passenger Bus Motor Home Manufactured Home
 SUV Trailer Motorcycle
 Truck Special Mobile Machinery
 Tractor

Vehicle Identification Number (VIN) _____

Year _____ Make _____ Body _____ Model _____ Width _____
Mileage _____ Color _____ State _____ Print Fuel Type _____ Length _____
License Plate Number _____ CWV _____ State _____ Expiration Date _____
Temporary Tag Number _____ State _____ Expiration Date _____

Additional Vehicle Identification Number (VIN) _____ Coach Number _____
 Motor Number _____

Reason for Inspection: Out of State Title correction Other (Explain) _____

Verified by: Manufactured Home Dealer County Assessor
 Licensed Colorado Dealer County Clerk (at their discretion)
 Licensed Colorado Emission Station Number _____ Colorado Law Enforcement
 Other _____

Name of Business or Agency _____ City _____ State _____ ZIP Code _____
Address _____
I certify, under penalty of perjury in the second degree, that I have completed a physical inspection of the vehicle/manufactured home described above and the information is true and correct to the best of my knowledge.
Signature of Inspector _____

COLORADO DEALER STATEMENT CONCERNING AN OUT OF STATE VEHICLE C.R.S. 42-6-119(3)

I certify, under penalty of perjury in the second degree, that the vehicle as described above met the following conditions at the time of sale:
- Was free and clear of all liens and encumbrances.
- Was not stolen.
- The dealership has a sure and adequate title to the vehicle; and
- The dealership has the right and authority to sell and transfer this vehicle.

Dealer Agent Signature _____ Dealer Number _____
Signature of Inspector _____ State _____
(* Out of state law enforcement, military police or commanding officer)



Public Tow

Optional documents

- Bond
 - If less than 5 years old and no record found
- **DR 2704 Certified VIN Inspection**
 - If less than 5 years old and no record found
 - **OR** if Previous Salvage





Public Tow

Optional documents

- Record Search Results
 - If No Colorado & National Record found
- Salvage Forms
 - **DR 2424** Rebuilt From *Salvage Title Statement of Facts*
 - **DR 2410** *Application for Salvage Title Or Nonrepairable Title*
 - **DR 2704** *Certified VIN Inspection*
 - **DR 2710** *Branded Title Disclosure Statement*



Public Tow

Personal Information

- **DO NOT INCLUDE:**
 - Personally Identifiable Information
 - Record Search with Registered Owner Information listed



Public Tow

DPPA

Driver's Privacy Protection Act:

- Vehicle owner and lienholder information is specifically for the LEA and the Tow Carrier
- The following documents or copies of should **NOT** be given to anyone else including a vehicle buyer.
 - Record search information indicating names and addresses of owner(s) and /or lienholder(s)
 - Notification letters
 - Certified mail information
- Retain information by LEA and Tow Carrier





Public Tow

Apply for Title

Purchaser makes application for title at the motor vehicle office in the county of residence.

- Secure and Verifiable Identification (SVID) is required to obtain a title or registration in the State of Colorado
 - DR 2841 Secure and Verifiable ID - list of acceptable forms
- Required documents for title application will be verified for completion by the county motor vehicle office
- All title applications will be audited by the Department in compliance with the PUC and statutory requirements



Public Tow

Auditing

Tips:

- Make sure all information is completed
 - Common errors:
 - Missing signatures
 - Dates missing or incomplete
 - Dates out of line / don't flow
 - Fields blank when should be N/A
 - Record Search included when shouldn't
- Verify required documents are being submitted
 - Use checklist as guide



Public Tow

Auditing

Timeframe / Dates

- Vehicle towed
- Deemed abandoned
- Record Search
- Notify Owner
- Wait 30 days
- Reasonable attempt to sell
- Sell vehicle



Public Tow

Auditing

Tips:

- Record Search results
 - No Record Finds are required to be submitted
- DPPA reminder
 - Do NOT share personal information
 - LEA / Tow Company retains information for 3 years
- Unusual circumstances should include a DR 2444 Statement of Fact noting additional information and any documents related to reposting a newspaper ad



Contact: Vehicle Services Portal
Ph: 720-795-7864
Email: DOR_VehiclePortal@state.co.us