



U.S. Citizens and Permanent Residents Identification Checklist

General Information

- All documents must be **unaltered certified originals, certified amended originals, or true copies certified by the issuing agency**. Photocopies, notarized documents, and online printouts are not accepted. Miniature and wallet sized documents are not accepted.
- **You must provide your Social Security Number**. You can either present a document that shows your number (e.g. Social Security card, W2, 1099) or provide it verbally. Your Social Security Number will be verified through the Social Security Administration.
- If you are transferring driving privilege, you must also provide your driver license (valid or expired less than one year) or a motor vehicle report from your previous state/U.S. territory (dated within 30 days and showing a license that is valid or expired less than one year).
- Commercial Learner's Permit applicants and out-of-state Commercial License transfers must meet the requirements on the DR 2300D Commercial Applicants Identification and Lawful Presence Checklist.
- U.S. citizens and permanent residents will receive a Real ID-compliant document. ★

Step 1 – Identity and Lawful Presence

Bring **one** of the following:

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|--|---|
| ☐ Colorado driver license/instruction permit/ID card (Unexpired/expired less than 10 years) | ☐ Certificate of naturalization/citizenship (Issued within 20 years) |
| ☐ Unexpired ENHANCED out-of-state driver license/ID card (Available only from MI, NY, MN, WA, VT) | ☐ Unexpired permanent resident card (I-551), foreign passport with unexpired I-551 stamp, or expired I-551 with I-797 extension |
| ☐ Unexpired U.S. passport or U.S. passport card | ☐ Valid I-94 Refugee/Approved Asylee (with foreign passport, DHS attached photograph, or USCIS Travel Document) |

OR

Bring **one** of the following:

- ☐ Certified U.S. Birth Certificate
- ☐ Consular report of birth abroad
- ☐ Certificate of naturalization/citizenship (Issued 20+ years ago)
- ☐ Certified U.S. adoption order (with birth information)
- ☐ Refugee/Approved Asylee I-94 without photo

AND

Bring **one** of the following:

- ☐ Colorado driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- ☐ Out-of-state driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- ☐ U.S. passport or U.S. passport card (Expired less than 10 years)
- ☐ Military ID/Common Access Card (Unexpired/expired less than 10 years)
- ☐ VA card (issued within 20 years)
- ☐ Bureau of Indian Affairs or Tribal ID with photo (Issued within 20 years)
- ☐ Federal Bureau of Prisons or State Department of Corrections ID card
- ☐ Parent or legal guardian with identity document and proof of guardianship (if under age 21)

Step 2 – Residential Address

Bring **two** of the following:

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| ☐ First class mail (with dated postmark) | ☐ Bank Statement |
| ☐ Credit card statement | ☐ Pay Stub |
| ☐ Insurance Policy | ☐ Phone/Utility bill (with service address) |
| ☐ Rent receipt (not handwritten) | ☐ Vehicle registration/title |
| ☐ Lease agreement/mortgage statement | |

Document must show applicant's name and current Colorado residential (not P.O. Box) address - including street address, city, and state.

Document must be dated within **1 year** showing full date. Electronic documents are accepted for proof of residential address.

Step 3 – Check Your Name

If your Step 1 document does not show your full name (including middle name) or shows an initial, you must present an additional Step 1 document to prove your full name.

If your Step 1 documents show different names due to name change(s) you must provide **at least one** the following:

- | | | |
|---|--|--|
| ☐ Certified Marriage Certificate | ☐ Certified U.S. divorce decree
(showing change of name) | ☐ Certified U.S. court order of name
change or U.S. adoption order |
|---|--|--|

If you have had more than one name change you will need to bring as many documents as needed to connect the names shown.

Veteran/Military Indicators:

Bring your DD214 or Retired/Active Military ID to get a Veteran or Military Indicator added to your license or ID.

Organ, Eye & Tissue Donation:

You will be asked about organ, eye and tissue donation during your application. Please consider your choice in advance.

Exceptions Processing:

If, for reasons beyond your control, you cannot provide the required documents, you may be eligible for Exceptions Processing. Visit our website to learn more: [Colorado.gov/DMV/exceptions-processing](https://colorado.gov/DMV/exceptions-processing)

Translation / Interpreters

If you need language assistance to complete your application, a Pocketalk translation device is available at all offices. You may also bring a friend or family member to assist.

This handout is provided as a courtesy and may not apply to all situations.

Applicable statutes and rules can be found in 6 CFR 37.11, CRS Title 42 Article 2, and 1 CCR 204-30.