



MEETING PLAN

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	January 2, 2019	Organizer:	Chris Hochmuth
Meeting Time:	9:30 – 11:00 am	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

Purpose of Meeting

The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance

<u>Member</u>	<u>Organization</u>	✓	<u>Member</u>	<u>Organization</u>	✓
Chuck Broerman – Chair	El Paso County		Linda Shelton	Denver County	
Mike Dixon – Vice Chair	DOR-DMV		Susan Bailey	Morgan County	
Nathan Ruybal	Conejos County		Flavio Quintana	DOR-DMV	
Beverly Wenger	Yuma County		Elaine Hill	OIT	
Jean Alberico	Garfield County				



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Meeting Agenda

1. **Call to Order** – Chair 9:30 am
 - a. Roll Call – Chris Hochmuth 9:30 – 9:35 am
 - b. Approval of previous meeting’s minutes (12/19/18) 9:35 – 9:40 am
2. **Old Business**
 - a. Major Updates (If Applicable) – 9:40 – 10:00 am
 - b. Committee Review and Votes (If Applicable) – 10:00 – 10:15 am
3. **New Business** –Chair 10:15 – 10:45 am
 - a. “Awaiting End User Response – Resolution Tickets” – Sonia Sandoval
 - b. Tracking and Resolution of “Questions” – Sonia Sandoval
 - c. Transaction Times Benchmarking – Chuck Broerman
 - d. E-Services – Eric Deffenbaugh
 - i. Title Complete Notices period
 - ii. Arapahoe Ticket 3261116 – Sonia Sandoval
 - e. Recommended change in frequency of DRIVES e-communication update – Sarah Werner
 - f. Flow chart for new proposed question and answer process – Sonia Sandoval
 - g. Process for communicating SQRs that impact all counties – Sonia Sandoval
4. **Open Discussion** – Chair 10:45 – 10:50 am
5. **Public Testimony** – Chair 10:50 – 10:55 am
6. **Assignment of Action Items** – Chair 10:55 – 11:00 am
7. **Next meeting** – Chair 11:00 – 11:00 am
8. **Adjourn** - Chair



MEETING PLAN

Next Meeting

Date:	January 16, 2019	Time:	9:30 am – 12:00 pm	Location		Go To Meeting
						1 (872) 240-3311
						Access Code – 288-969-941
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