



Meeting Minutes

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	January 4, 2019	Organizer:	Chris Hochmuth
Meeting Time:	9:30 a.m. – Noon	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

Attendance					
Member	Organization	✓	Member	Organization	✓
Linda Shelton	Denver County	✓	Chuck Broerman	El Paso County	✓
Susan Bailey	Morgan County	✓	Mike Dixon	DOR-DMV	✓
Nathan Ruybal	Conejos County	✓	Flavio Quintana	DOR-DMV	✓
Beverly Wenger	Yuma County		Elaine Hill	OIT	✓
Jean Alberico	Garfield County	✓			
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Adam Wilms	DOR	✓	Amanda Ross	Kit Carson	✓
Chris Hochmuth	DOR	✓	Cindi Wika	OIT	
Kimberly Corell	DOR		Eric Shannon	DOR	
Dylan Ikenouye	DOR	✓	Heidi Humphreys	DOR	✓
Eric Deffenbaugh	FAST	✓	Kevin Kihn	DOR	
Pam Samora	DOR	✓	Kristin O'Bryan	DOR	
Katya Eremich	DOR	✓	Lauren Silva	DOR	
Amanda Weirs		✓	Lorri Dugan	DOR	
Patti Bender	Jefferson	✓	Kevin Wyatt		
Lori Dugan	DOR		Kyle Boyd	DOR	
Ted Trujillo	DOR		Sarah Werner	DOR	✓



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Crystal Sandoval			Michelle Martinez	OIT	√
Brandi Simmons			Sonia Sandoval	OIT	
Kayla Pacheco	Jefferson	√	Brian Honeycutt	Broomfield	√
Tammie Barnes	DOR		Patricia Markley	Jefferson	
Pam Nielsen	Larimer	√	Jason Salazar	Denver	√
Wendy Melanazzo			Merlin Klotz	Douglas	√
Mike Hartman	DOR	√	Kelsey McClaskey		
Adam Wilms	DOR	√	Melissa Herek	Mesa	√
Bob Monghan		√	Suzanne Baca		
Val Bauer			Val Abramovich		√
Ashli Stuckman		√	Sheri Seawald		√
Terri Krupke		√	Sage Griffin		√
Mike Sexson		√	Julie Rivera		√
James Woods	Arapahoe	√	Regina O'Brien		√
Jennifer Adams		√	Tessa Borkman		√

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1. **Call to Order** – Chair at 2:00 pm
 - a. Roll Call – Chris Hochmuth – a quorum was present
2. **Old Business**
 - a. Review December SOT Query –Adam gave a brief overview of the December SOT issues where vehicles were not advanced into the next year of service; and then on the preemie issue where a vehicle purchased a year prior to the model year is charged 2 years of year one SOT. The recommendation was to put programming in place to place those affected vehicles into the correct year. Adam then discussed the programming and where the testing for each of these was. The SOT issue is in the test environment now for testing. Chuck noted there are about 4,000 with an impact of about \$400,000 in El Paso County alone. Chuck further clarified the problem is trying to figure out what they can do, what they need to do and what they must do legally. Mike Dixon reiterated



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what the committee had previously discussed regarding what is referred to as the “Premie” issue. Dependent upon the cause of the December SOT issue would determine the best course of action to resolve. Linda wanted to discuss the results of the query and why it was only 2015-2018 and what about tax class F. Denver County had almost 5,000 transactions that would be affected and asked Eric to discuss the query/spreadsheet and what was on each tab. Eric turned it over to Nicole who broke down the spreadsheet for the Counties. Flavio wanted to know what the original amount that went out on the cards, so it could be compared to the amount paid and the corrected/adjusted amount. It was also clarified the amount on the spreadsheet is what was collected and does not differentiate if the staff made a manual adjustment. Chuck further noted that some of these amounts have been disbursed and he did not have the money still in his accounts to fix this. Some counties have disbursed and some have not, anticipating the refund. Open credits will make reconciliation an absolute nightmare. Various ideas about credits and refunds were discussed. Mike Hartman noted this is more of an accounting/ cash flow issue rather than a real issue and discussed how it could be netted out of future payments to the governmental entities. Jean noted that in most cases it is the County Treasurers who are doing the disbursements and not the Clerks so maybe the Treasurers need to be looped in. Jason wanted to know there would be solid data for audit purposes to back up the plan netting next month’s payments. Merlin identified if we correct and then how we correct – the consensus is to correct, now how to correct. Merlin additionally thought the State should reimburse the counties for the costs of fixing this issue. Chuck asked for Mike Hartman to get his team to get the programming fixed going forward and then how we fix the will be for those currently trying to register or will registers and then what to do with those who have already paid; and a strategy for communication and how we make people whole going forward; and it needs to happen quickly to keep the problem for expanding. Mike Dixon said the DMV would obtain a root cause analysis and provide an update on when programming is tested and completed. He reported additional time was necessary to provide a recommended course of action to resolve the issue. Mike detailed action items which still needed to be done. Chuck noted the costs of refunds vs. what is owed should be taken into account as well. Patti offered that Jefferson’s cut off is \$10.01, as it is Denver and El Paso. If December remittances have not been made should they hold off? Mike Hartman was not sure just yet, but suggested possibly shorting the payments by the amount of the error. Eric and Nicole are working on creating a report to provide the necessary data and should be able to have it out to the Counties early next week. The report will be run by County it will show plate, year, tax class, taxable value, SOT



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Charged, what the SOT should have been, and difference; and year of service. Once the programming has been tested and pushed out, then the reports will be more accurate. Flavio wanted to know how difficult the programming has been and how confident Eric is in the fix. Eric noted, it was literally a “+1” that was missed. Mike wanted to be transparent on who the lead tester and testers are. Flavio asked if this was a final fix, Eric responded it was. Once the fix is in place, the correct fee will show on line and in DRIVES. Diana noted the January renewal cards have an age of vehicle error, and wanted to know there would be good data going forward as this is incredibly labor intensive for Counties.

b. Discuss options for implementation/correction – Chuck Broerman

3. **New Business** –Chair
4. **Open Discussion** – Chair
5. **Public Testimony** – Chair
6. **Assignment of Action Items** – Chair
7. **Next meeting** – Chair
8. **Adjourn** – Chair 2:56 pm

Next meeting is scheduled for 01/16/2019

Meeting adjourned at

Approved versions of the Committee minutes are archived in the DRIVES Google folder “County DRIVES Governance Committee – Minutes”.