

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	January 12, 2021	Organizer:	Helen Hayden
Meeting Time:	3:30 pm – 4:50 pm	Location:	meet.google.com/obx-pdtn-wyt <div style="text-align: center; border: 1px solid black; width: 30px; margin: 5px auto; padding: 2px;">50</div> Join by phone (US) +1 602-899-1198 PIN: 593 600 645#

Attendance					
Member	Organization		Member	Organization	
Ted Trujillo	Denver County	✓	Chuck Broerman	El Paso County	✓
Jana Coen	Prowers County	✓	Mike Dixon	DOR-DMV	✓
Nathan Ruybal	Conejos County	✓	Flavio Quintana	DOR-DMV	✓
Lynda Scott	Otero County	✓	Debbie Thibault	OIT	✓
Jean Alberico	Garfield County	✓			
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Kevin Kihn	DOR	✓	Sheri Davis		✓
Dylan Ikenouye	DOR	✓	Aaron Greco	DOC	
Chris Hochmuth	DOR	✓	Allie Paul	DOR	✓
Jacob Healy	FAST	✓	Helen Hayden	DOR	✓
Carly Koppes	Weld	✓	Selina Baschier	Arapahoe	✓
David Lindsay	DOC	✓	Selina Baschier	Arapahoe	✓
Jason Salazar	Denver	✓	Fran Noel		✓
Kayla Pacheco	Jefferson	✓	Josh Johnson	DOR	✓
Pam Nielsen	Larimer	✓	Tammie Barnes		
Jim Gilchrist	DOR	✓			
Noelle Peterson	DOR	✓			
Ben Whittier	Jefferson	✓			

Meeting Minutes

1. **Call to Order and Initial Business** – Chair at 3:30pm
 - a. Roll Call – Helen Hayden, *a quorum was present*

2. **New Business** –

Review and vote on POD recommendation(s) discussed during the DRIVES Requirements, Clarification & Implementation Meeting that occurred on 01/11/21



Pam went over five proposals from RC&I (attached). The committee and other attendees then discussed the proposals at length.

The committee voted unanimously to approve the the following motion (proposed by Chairman Broerman and seconded by committee member Albercio):

- 1. POD capabilities on eServices only will be shut down for a definitive period of time (35 business days) so that CCI can recover and get caught up*
- 2. That the shutdown be executed at the earliest possible time by Josh Johnson and his team (removing the link, putting up a banner, etc.)*
- 3. In conjunction with that, a detailed communication plan published sent to customer via email (if possible) website banners, and a press release to the media so we can inform people that don't have the ability to call in or are waiting in the phone bank, that there is communications to law enforcement letting them know what the situation at hand for folks.*
- 4. That CCI put together a contingency plan in place so if other extenuating circumstances arise (another COVID-19 flare up, the machine goes down, materials issue, etc.), including they consider making these inmates essential employees so there is greater latitude for a recovery plan.*
- 5. That DRIVES works to develop a mechanism to redirect POD to counties so if this happens again they will be able to keep issuing plates, and further plans to solve these types of problems long term into the future.*
- 6. That RC&I will continue with efforts to study and make recommendations for long term solutions for future POD stoppages or shut downs.*

- 3. Public Comment** (Statements or suggestions from the Public) – Chair
- 4. Open Forum** (suggestions for action by the committee) – Chair
- 5. Announce Next Meeting** – Chair
- 6. Adjourn** – Chair (Does not require a motion if agenda is complete)

Next meeting is scheduled for January 20, 2021 at 9:00 am

Meeting agendas and information are available at:

<https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee>