



MEETING PLAN

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	March 20, 2019	Organizer:	Chris Hochmuth
Meeting Time:	9:00 a.m. – Noon	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

Purpose of Meeting

The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance

<u>Member</u>	<u>Organization</u>	✓	<u>Member</u>	<u>Organization</u>	✓
Chuck Broerman – Chair	El Paso County		Linda Shelton	Denver County	
Mike Dixon – Vice Chair	DOR-DMV		Susan Bailey	Morgan County	
Nathan Ruybal	Conejos County		Flavio Quintana	DOR-DMV	
Beverly Wenger	Yuma County		Elaine Hill	OIT	
Jean Alberico	Garfield County				



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Meeting Agenda

1. **Call to Order** – Chair 9:00 am
 - a. Roll Call – Chris Hochmuth 9:00 – 9:05 am
 - b. Approval of previous meeting's minutes 02-20-2019 and 03-08-2019 9:05 – 9:10 am

2. **Old Business**
 - a. OIT Update – Elaine Hill 9:10 – 9:45 am
 - i. Network Redundancy – John Baker
 - b. DOR Update – 9:45 – 9:55 am
 - i. Production Support – Ted Trujillo
 - ii. Training – Noelle Peterson
 - iii. Vehicle Services Section – Adam Wilms
 - December SOT Update
 - Premie Update
 - iv. Budget – Ryan Reather
 - FY'20 Budget Timeline
 - 1) Governance Committee Engagement Timeline
 - c. Sub-Committee and Working Group Update – 9:55 – 10:20 am
 - i. Requirements, Clarification & Implementation – Pam Nielsen
 - Equipment requests
 - Requirements, Clarification and Improvement Sub-Committee Charter
 - ii. Financial Advisory Working Group – Kimberly Corell
 - d. DRIVES / FAST Update – Eric Deffenbaugh - 10:20 – 10:40 am

3. **New Business** –Chair 10:40– 10:55 am
 - a. Policy around County Users access deletion by OIT – Elaine Hill
 - b. Business to create a fact sheet regarding renewal cards – Adam Wilms and Eric Deffenbaugh
 - i. Explanation of why there might be a difference of information on printed renewal card vs. what is in DRIVES



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- ii. Explanation why the information in DRIVES is inaccurate
 - iii. Known registration renewal card issues and status of resolution
 - c. VSS /Fast update Counties on April Renewals being held for programming – Adam Wilms
 - d. Review Policy regarding bus seats vs. Capacity to ensure compliance with C.R.S.—Adam Wilms
 - e. Inability to process Open Credits in DRIVES (Jefferson & Denver or Larger issue) – Michelle Martinez and/or Kimberly Corell
 - f. ELT NMVTIS title error SQR – Adam Wilms
 - g. Production Support presentation on Process for tracking open Customer Issues – Sonia Sandoval/Product Support Team
 - h. Outstanding Hardware Helpdesk Tickets – Cindi Wika
 - i. Morgan County Printer issue
4. **Open Discussion** – Chair 10:55 – 11:05 am
5. **Public Testimony** – Chair 11:05 – 11:10 am
6. **Assignment of Action Items** – Chair 11:10 – 11:15 am
- a.
7. **Next meeting** – Chair 11:15 – 11:17 am
8. **Adjourn** - Chair



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Next Meeting

Date:	April 3, 2019	Time:	9:00 a.m. – 11:00 a.m.	Location		Go To Meeting
						1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

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