



Meeting Minutes

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	May 15, 2019	Organizer:	Trina McCray
Meeting Time:	9:00 a.m. – Noon	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

Attendance					
Member	Organization	√	Member	Organization	√
Linda Shelton	Denver County		Chuck Broerman	El Paso County	√
Susan Bailey	Morgan County		Mike Dixon	DOR-DMV	√
Nathan Ruybal	Conejos County		Flavio Quintana	DOR-DMV	√
Beverly Wenger	Yuma County				
Jean Alberico	Garfield County				
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Adam Wilms	DOR		Amanda Ross	Kit Carson	
Chris Hochmuth	DOR		Cindi Wika	OIT	
Kimberly Corell	DOR		Eric Shannon	DOR	
Dylan Ikenouye	DOR		Heidi Humphreys	DOR	
Eric Deffenbaugh	FAST		Kevin Kihn	DOR	
Pam Samora	DOR		Jason Salazar	Denver	
Katya Eremich	DOR		Lauren Silva	DOR	
Amanda Weirs			Trina McCray	DOR	
Patti Bender	Jefferson		Nancy Wright		
Lori Dugan	DOR		Kyle Boyd	DOR	
Ted Trujillo	DOR		Sarah Werner	DOR	
Crystal Sandoval			Michelle Martinez	DOR	
Brandi Simmons			Sonia Sandoval	DOR	
Kayla Pacheco	Jefferson		Brian Honeycutt	Broomfield	
Tammie Barnes	DOR		Patricia Markley	Jefferson	
Pam Nielsen	Larimer		Kate Goff		
Wendy Milinazzo			Merlin Klotz	Douglas	
Mike Hartman	DOR		Karly Koppes	Weld	
Sheri Davis			Melissa Herek	Mesa	



Meeting Minutes

Jason Grothaus	DOR		Suzanne Baca	
Diana Hall	Boulder		Mike Sexson	DPA
Ryan Reather	DOR		Joan Lopez	
Josh Zygielbaum	Adams		George Stern	
Jerry Davis			Pam Bunn	
Sheri Sewald			Aarika Seat	FAST
James Wood	Arapahoe		Noelle Peterson	DOR
Sherri Allen			Michael Ayers	
Noelle Peterson	DOR		Sheri Allen	
Lynn Dorrenkamp			Nancy Ertmer	
Stacy Gomez			Brenda Corbett	
Tammie Barnes			Julie Fischer	Adams
Justine Vigel-Tapia			Kate Polesovsky	CI
Barbara Galitz			Kevin Wyatt	
Susan Baily			Michael Ayres	
Jim Gilchrist	DOR		Teri Douglass	

Meeting Minutes

1. **Call to Order** – Chair 9:00 am
 - Roll Call – Trina McCray 9:00 – 9:05 am
 - Approval of minutes from 04.17.19 - Chair 9:05 – 9:10 am

2. **Old Business**
 - DRIVES Issue Tracker – Ted Trujillo 9:10 – 9:25 am

 - OIT Update – Cindi Wika 9:25 – 9:30 am

 - DOR Update – 9:30 – 10:00 am
 - Production Support Team (PST) – Sonia Sandoval & Eric Deffenbaugh
 - Training – Michelle Martinez
 - Vehicle Services Section (VSS) – Kevin Kihn
 - DPA Bulk Centralized Printing Opt In/Out – Dylan Ikenouye

 - Sub-Committee and Working Group Update – 10:00 – 10:15 am
 - Requirements, Clarification & Implementation (RCI) – Pam Nielsen
 - Financial Advisory Working Group (FAWG) – Kimberly Corell (are there updates?)



Meeting Minutes

3. **Action Items** – 10:15 – 11:00 am
4. **New Business** –Chair 11:00 – 11:30 am
 - Communication Frequency – Sarah Werner
 - Decision Request regarding Outage Letter Template – Pam Nielsen
 - Decision Request to amend the Governance Charter – Kevin Kihn
 - Recommendation from RCI on Renewal Cards – Pam Nielsen
 - Decision regarding Title Complete Cards - Pam Nielsen
5. **Open Discussion** – Chair 11:30 – 11:45 am
6. **Public Testimony** – Chair 11:45 – 11:50 am
7. **Assignment of Action Items** – Chair 11:50 – 12:00 pm
8. **Next meeting** – Chair 12:00 pm – 12:05 pm
9. **Adjourn** - Chair

Next meeting is scheduled for May 15, 2019

Approved versions of the Committee minutes are archived in the DRIVES Google folder “County DRIVES Governance Committee – Minutes”.