



**COLORADO**  
Department of Revenue

## Meeting Minutes

<b>Name:</b>	Colorado DRIVES County Governance Committee		
<b>Meeting Date:</b>	September 4, 2019	<b>Organizer:</b>	Trina McCray
<b>Meeting Time:</b>	9:00 a.m. – 10:00 a.m.	<b>Location:</b>	<b>Go To Meeting</b> 1 (872) 240-3311 Access Code – 288-969-941  <a href="https://global.gotomeeting.com/join/288969941">https://global.gotomeeting.com/join/288969941</a>

Attendance					
Member	Organization	√	Member	Organization	
Linda Shelton	Denver County	√	Chuck Broerman	El Paso County	√
Susan Bailey	Morgan County	√	Mike Dixon	DOR-DMV	√
Nathan Ruybal	Conejos County	√	Flavio Quintana	DOR-DMV	√
Beverly Wenger	Yuma County	√	Cindi Wika	OIT	√
Jean Alberico	Garfield County	√			
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Adam Wilms	CDOR		Amanda Ross	Kit Carson	
Ted Trujillo	CDOR	√	Debra Nunn	San Miguel	
Chris Hochmuth	CDOR	√	Crystal Solano	Adams	
Kimberly Corell	CDOR	√	Eric Shannon	CDOR	√
Dylan Ikenouye	CDOR	√	Amy Harrison	CDOR	
Eric Deffenbaugh	FAST	√	Kevin Kihn	CDOR	
Pam Samora	CDOR	√	Wendi Milinazzo		√
Jenny Adler	CDOR	√	Lauren Silva	CDOR	
Christi Coburn	Adams		Trina McCray	CDOR	√
Patti Bender	Jefferson		Helen Manes	CDOR	
Lori Dugan	DOR		Kyle Boyd	CDOR	
Ted Trujillo	DOR		Sheri Sewald		√
Crystal Sandoval			Michelle Martinez	CDOR	√
Jason Salazar	Denver	√	Sonia Sandoval	CDOR – AST	√
Kayla Pacheco	Jefferson	√	Brian Honeycutt	Broomfield	√
Tammie Barnes	CDOR	√	Regina Obrien	Eagle	
Pam Nielsen	Larimer		Katy DeBoer	Boulder	√
Wendy Milinazzo	Adams		Molly Fitzpatrick	Boulder	
DeAnna Tamlin	Weld		Bo Lewis	CDOR	√

## Meeting Minutes

Sheri Davis		√	Melissa Herek	Mesa	
Cynthia Loftus	Weld		Shirley Sinclair	Rio Blanco	
Amanda Ross	Kit Carson		Mike Sexson	DPA	√
Ryan Reather	CDOR		Diana Lopez	Routt	
Tasha Gomez	Elbert		George Stern		
Isaac Robinson	Denver		Pam Bunn		
Dallas Schroeder	Elbert		Aarika Seat	FAST	
James Wood	Arapahoe		Amber Gonzales		√
Sherri Allen			Michael Ayers		
Noelle Peterson	CDOR		Taylor Brule		√
Stacy Gomez		√	Brenda Corbett		
Tammie Barnes			Julie Fischer	Adams	√
Justine Vigel-Tapia			Kate Polesovsky	CI	
Barbara Galitz			Kevin Wyatt		√
Susan Baily			Michael Ayres		
Jim Gilchrist	CDOR	√	Teri Douglass		

### Meeting Minutes

1. **Call to Order** – Chair 9:00 am
  - Roll Call – Trina McCray 9:00 – 9:05 am
  
2. **Financial Adjustment Go Live Date Decision Request** – Jenny Leigh Adler
  - Presentation was given regarding the status of the Financial Adjustment Project. Scenarios were given regarding Go-Live on September 30. A list of available training and support and post training availability was shown. Scenarios if the project is delayed were shown, including availability of trainers and FAST and complications due to elections. Question was raised about a survey that was taken in support of the September 30 rollout. Most testers were in support of the roll out date and counties had concerns about availability for training, when in fact those who have trained will need re-trained.
  - Committee Discussion – Chair 9:05 – 9:20 am
    - Some smaller counties haven't had a chance to test, but are still in favor of rolling out September 30.
  - County Discussion – Chair 9:20 – 9:40 am
    - 9:18 Communication will be clear with a banner on eServices page and others communications will be sent out as well. After September, the reports can be run at the beginning of a new month for the month prior.

Some counties haven't had a chance to test, but are still in favor of rolling out September 30. 8 trainers are dedicated to the FAP – other trainers are 50% available. These trainers are going out to other counties and will conduct in-person training in September and October. AST will be conducting daily webinar training for 2 weeks after rollout and for 2 weeks into the following month.

- Public Testimony – Chair 9:40 – 9:50 am
  - None.
- 3. **Decision Vote by Committee Members** – Chair 9:50 – 10:00 am
  - Motion to rollout the FAP on September 28, 29 beginning September 30<sup>th</sup> with a 2<sup>nd</sup> by Linda. Unanimously in favor.
- 4. **Next meeting** –  
  
September 18, 2019 9:00 am
- 5. **Adjourn** – Chair
  - **Motioned by Bev at 9:47 am**

*Next meeting is scheduled for September 18, 2019*

*Approved versions of the Committee minutes are archived in the DRIVES Google folder "County DRIVES Governance Committee – Minutes".*