



Colorado DRIVES Governance Committee

Date: November 17, 2021 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): 218-301-2763 PIN: 778 284 588#

Organizer: Helen Hayden

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order and Initial Business- Chair (5 minutes)

Roll Call- Helen Hayden

Approval of minutes from 10.20.21 (5 minutes)

Old Business

DPA update- Linda Stiles

CDOR Update

Vehicle Services Section (VSS) (10 minutes)

- Call Center Metrics- Adam Wilms
- Online Services Report- Adam Wilms
- SB21-069 Update- Adam Wilms
- Top four Transaction Times- Dylan Ikenouye
- Documents v Transactions performed- Dylan Ikenouye

Innovation, Strategy and Delivery Group (20 minutes)

- ISD Leadership Update- Michael Arrington/Tony Bader
 - Staffing Update
 - Platform Stability
- DRIVES Development Support- Steve Crandall
- Kiosk Update- Clayton Hollingshead
- User Support Update- Sonia Sandoval

Training Team (10 minutes)

- Training Team Update- Michelle Martinez
 - Cornerstone

DRIVES Budget (5 minutes)

- September financials update- Kimberly Brown
 - Stimulus/R1



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OIT Update- Cindi Wika *(2 minutes)*

- Outage Report
- Access Tracking Sheet

Sub-Committee and Working Group Update *(25 minutes)*

Requirements, Clarification & Improvement (RC&I)- Pam Nielsen

- List of Current Topics
 - Equipment Request Update

Financial Advisory WG- Mason Chaput

New Business- Chair

- Report on SQR Review- Pam Nielsen
- Decision Request- Kiosk address change- Jenny Adler
- January Renewal card print date reminder- Adam Wilms
- Nominations for next year's committee members- new terms start Jan. 1, 2022- Adam Wilms
- Action Item: DOR Update on SB21-1100 (requires that 80% of all documents be completed electronically)

Public Comment (Statements or suggestions from the Public)- Chair *(5 minutes)*

Open Forum (suggestions for action by the committee)- Chair *(5 minutes)*

Announce Next Meeting- Chair

December 15, 2021 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair