



Colorado DRIVES Governance Committee

Date: April 21, 2021 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): 917-336-4577 PIN: 115 362 723#

Organizer: Helen Hayden

Call to Order and Initial Business – Chair (5 minutes)

Roll Call – Helen Hayden

Approval of minutes from 03.17.21, 04.07.21 (5 minutes)

- Paylt Presentation- Pueblo County (20 minutes)

Old Business

CDOR Update

Vehicle Services Section (VSS) (15 minutes)

- Call Center Metrics – Kevin Kihn
- Online Services Report – Kevin Kihn
- Top four Transaction Times – Dylan Ikenouye
- Documents v Transactions performed- Dylan Ikenouye

Business Innovation Group (15 minutes)

- DRIVES Executive Update- Misgana Tesfaye
- DRIVES Development Support - Josh Johnson
- User Support Update – Sonia Sandoval

Training Team (5 minutes)

- Training Team Update- Michelle Martinez

DRIVES Budget (5 minutes)

- Period 8 update- Courtney Vincelette

OIT Update- Cindi (5 minutes)

- Outage Report
- Access Tracking Sheet
- Productivity Suite survey responses

Sub-Committee and Working Group Update (25 minutes)

Requirements, Clarification & Improvement (RC&I) – Pam Nielsen

- List of Current Topics
 - April 14 WG meeting review



Colorado DRIVES Governance Committee

- Testers needed for SQR 19248
- Consulting Group meetings scheduled - Gray Market Vehicle/Non Conforming VINs (April 27, 1-3), E-mail (April 29, 1-3)
- E-Services Consulting Group report - Manage Placards
- Title Recall Process
- Duplicate Titles at Kiosk
- E-Title Overview - Jenny
- Dealer Dec Sheet modifications
- Items held over for 4/21 meeting
 - Print Savings, Dealer Resale title with weight slips, Title Review process, POD project review, SVID with release of lien, County background check processes, E-signatures on Access form, DRIVES security, SQR 18007 - Multi-purpose trailer - title corrections, ITI - Renewal notice modifications and County involvement during development.
- SQR meeting moved to April 28 at 1:00 pm
- Equipment Requests - No pending requests

Financial Advisory Working Group (FAWG) – Kimberly Corell

- New NSF Letter is in Production for use

New Business- Chair

- DMV Marketing Campaign- Meghan Tanis & Dan Carr *(10 minutes)*
- Additional kiosk transactions- Chuck Broerman *(10 minutes)*
 - Address update, Tab replacement, registration replacement
 - Fees for those additional services
 - Fee retention for DL transactions by Counties

Public Comment (Statements or suggestions from the Public)- Chair *(5 minutes)*

Open Forum (suggestions for action by the committee)- Chair *(5 minutes)*

Announce Next Meeting- Chair

May 19, 2021 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>



COLORADO
Department of Revenue

AGENDA

Colorado DRIVES Governance Committee
