



Meeting Agenda

1. **Call to Order** – Chair 9:00 am
 - a. Roll Call – Trina McCray 9:00 – 9:05 am
 - b. Approval of previous two meeting's minutes (03.20.19 & 04.03.19) - Chair 9:05 – 9:10 am

2. **Old Business**
 - a. OIT Update – Vacant 9:10 – 9:20 am

 - b. DOR Update – 9:20 – 9:50 am
 - i. Production Support Team (PST) – Sonia Sandoval & Eric Deffenbaugh
 - ii. Training – Michelle Martinez
 - iii. Vehicle Services Section (VSS) – Adam Wilms
 - iv. DRIVES / CSTARS Budget – Ryan Reather

 - c. Sub-Committee and Working Group Update – 9:50 – 10:05 am
 - i. Requirements, Clarification & Implementation (RCI) – Pam Nielsen
 - a) Equipment requests
 - ii. Financial Advisory Working Group (FAWG) – Kimberly Corell

3. **Action Items** – 10:05 – 10:30 am

4. **New Business** – Chair 10:30 – 11:15 am
 - a. Online services metrics since DRIVES rollout – Chair
 - b. Appointment of Cindi Wika, OIT Representative - Chair
 - c. Review of Governance meeting frequency - Chair
 - d. Review top 5 in-office transaction times County and State – Dylan Ikenouye & Erik Deffenbaugh
 - e. DRIVES Issue Tracker – Ted Trujillo

5. **Open Discussion** – Chair 11:15 – 11:30 am

6. **Public Testimony** – Chair 11:30 – 11:35 am



7. **Assignment of Action Items** – Chair 11:35 – 11:45 am
8. **Next meeting** – Chair 11:45 – 11:55 am
9. **Adjourn** - Chair