

## REQUEST A DRIVER RECORD

1. From the myDMV Home page, click the **Driver/ID Services** button.
2. Within the list of Additional Services, select the [Request a Driver Record](#) link.
3. Review the *Request a Driver Record* and the *What You Need* sections. Click the **Next** button.
4. Verify your Identity by entering your Customer Identifier, Last Name, Date of Birth, and the Last four Digits of your SSN or ITIN.
5. Read the statement below your entered information and click the check box next to *I certify the above statement is correct* to certify the statement is correct.
6. Click the **Next** button.
7. Select a *Driver Record Type* from the drop down menu. You have the option to choose a full history driver record or a driver record from the past seven years. The full history provides your entire driver record including DOT Medical Certificate information. The seven year history only provides your driver record for the past seven years and does not include DOT Medical Certificate information.
8. If you would like a certified report, click the **Yes** button. If your report does not need to be certified, click the **No** button. Note that a certified report is an additional \$1 fee and will be mailed to you from the Division of Motor Vehicles.
9. Click the **Next** button.
10. Your corresponding fee information is displayed. Click the **I Certify** button to agree to the fees listed.
11. A modal window is displayed. Click the **OK** button to agree to the terms listed.
12. Click the **Next** button to proceed.
13. Enter a valid e-mail address for payment confirmation.
14. Review the estimated total fees and click the **Make a Payment** button to submit payment.
15. You will be redirected to an external credit card payment website. Click the **OK** button to proceed.
16. The checkout payment website is displayed. Please follow the prompts and submit your payment.
17. Once you have made your payment on the external site, myDMV will display a confirmation page.