



Colorado DRIVES Governance Committee

Date: August 18, 2021 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): 917-336-4577 PIN: 115 362 723#

Organizer: Helen Hayden

Call to Order and Initial Business- Chair (5 minutes)

Roll Call- Helen Hayden

Approval of minutes from 07.21.21 (5 minutes)

Old Business

CDOR Update

Vehicle Services Section (VSS) (10 minutes)

- Welcome back, Adam Wilms- Flavio Quintana
- Call Center Metrics- Kevin Kihn
- Online Services Report- Kevin Kihn
- Top four Transaction Times- Dylan Ikenouye
- Documents v Transactions performed- Dylan Ikenouye

Innovation, Strategy and Delivery Group (20 minutes)

- DRIVES Executive Update- Tony Bader & Michael Arrington
- DRIVES Development Support- Josh Johnson
- Kiosk Update - Clayton Hollingshead
- User Support Update- Sonia Sandoval

Training Team (5 minutes)

- Training Team Update- Michelle Martinez

DRIVES Budget (2 minutes)

- Period 12 update- Ryan Reather
- FY '22 Budget Reminder

OIT Update- Cindi Wika (2 minutes)

- Outage Report
- Access Tracking Sheet

Sub-Committee and Working Group Update (25 minutes)

Requirements, Clarification & Improvement (RC&I)- Pam Nielsen

- List of Current Topics
 - Equipment Request Update



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New Business- Chair

- API Discussion- Chuck Broerman
- Kiosk Change: Option to decline printing receipt- Chuck Broerman
- POD Operation Response Plan being revisited- Kevin Kihn
- Change Governance invitations- Kevin Kihn
- DPA update- Linda Stiles

Public Comment (Statements or suggestions from the Public)- Chair *(5 minutes)*

Open Forum (suggestions for action by the committee)- Chair *(5 minutes)*

Announce Next Meeting- Chair

September 15, 2021 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>