MEETING PLAN

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	August 19, 2020	**Organizer:**	Chris Hochmuth
Meeting Time:	9:00 am – 110:00 am	**Location:**	**Go To Meeting** 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

August 19, 2020 DCGC

1. **Call to Order and Initial Business** – Chair 9:00 – 9:05 am
   a. Roll Call – Chris Hochmuth
   b. Approval of minutes from 07.15.2020, 7.21.2020, 7.24.2020

2. **Old Business**
   a. CDOR Update – 9:05 – 9:45 am
      i. Vehicle Services Section (VSS) – Kevin Kihn & Dylan Ikenouye
         i. Call Center Metrics - Kevin
         ii. Online Services Report – Kevin
         iii. Top 4 Transaction Times – Dylan

      ii. Business Innovation Group – Josh Johnson
         i. DRIVES County performance update
         ii. MIIDB not Verified on eServices (SQR 18415)
         iii. Bulk Fleet Renewal taking 1-3 days (SQR 18394)
         iv. NCOA Change of Address not updating DRIVES (SQR 18703)
         v. Update on Late Fee programming
         vi. Executive Summary on what the SCRUMs have provided
         vii. User Support update – Sonia Sandoval

      iii. Training Team – Michelle Martinez

      i.   Training Team Update

    iv.   DRIVES Budget – Ryan Reather
        i.   FY'20 Budget Period 12
        ii.   License Plate Cash Fund Review

  b. <u>OIT Update</u> – Cindi Wika 9:45 – 10:00 am
    i.   Outage Report
    ii.   Access Tracking Sheet
    iii.   Cradle Point Survey update
    iv.   Opportunities for DOR and Counties to reduce paper, forms and toner costs

  c. <u>DPA</u> – Jerry Gentry10:00 – 10:15 am
    i.   Bulk Centralized Printing Decision Request issue – Jerry Gentry
    ii.   House holding update – Jerry Gentry

  d. <u>Sub-Committee and Working Group Update</u> – 10:15 – 10:25 am
    i.   Requirements, Clarification & Improvement (RCI) – Pam Nielsen
        1)   List of Current Topics
        2)   County Refresh – Desktop vs. Laptop
        3)   Equipment Requests
          2.d.i.i.3.1.   Alamosa's request for remaining 2 PC's – Terry Carver
    ii.   Financial Advisory Working Group (FAWG) – Kimberly Corell

3. **New Business** – Chair 10:25 – 10:45 am
  a. Email Collection Process – Chuck Broerman
  b. Library for Driver's License – Chuck Broerman
  c. Decommissioning of Legacy systems – Kevin Kihn
  d. Security Access and Training Requirements – Kevin Kihn

4. **Public Comments** (Statements of interest or suggestions from the Public) – Chair 10:45 – 10:50 am

5. **Open Forum** (suggestions for action by the committee) – Chair 10:50 – 11:00 am

6. **Announce Next Meeting** – Chair

7. **Adjourn** – Chair

Next meeting is scheduled for September 16, 2020 at 9:00 am

Meeting agendas and information are available at:
https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee