



# MEETING PLAN

<b>Name:</b>	Colorado DRIVES County Governance Committee		
<b>Meeting Date:</b>	October 21, 2020	<b>Organizer:</b>	Chris Hochmuth
<b>Meeting Time:</b>	9:00 am – 11:00 am	<b>Location:</b>	<a href="https://meet.google.com/hed-mmff-iga">meet.google.com/hed-mmff-iga</a> Phone Numbers <a href="tel:+19173364577">(US)+1 917-336-4577</a> PIN: 115 362 723#

## October 21, 2020 DCGC

1. **Call to Order and Initial Business** – Chair **9:00 – 9:05 am**
  - a. Roll Call – Chris Hochmuth
  - b. Approval of minutes from 8-19-2020 & 9-16-2020
  
2. **Old Business**
  - a. **CDOR Update – 9:05 – 9:30 am**
    - i. **Vehicle Services Section (VSS) –Dylan Ikenouye 9:05 – 9:20**
      - i. Call Center Metrics – Dylan Ikenouye
      - ii. Online Services Report – Dylan Ikenouye
      - iii. Top 4 Transaction Times – Dylan Ikenouye
  
    - ii. **Training Team – Michelle Martinez 9:20-9:25**
      - i. Training Team Update
  
    - iii. **DRIVES Budget – Ryan Reather 9:25-9:30**
      - i. Period 2 update – Ryan Reather
      - ii. Approval of ITD-B to Fund Late Fee Warrants – Ryan Reather
  
  - b. **OIT Update – Cindi Wika 9:30 – 9:40 am**
    - i. Outage Report
    - ii. Access Tracking Sheet
    - iii. Cradle Point survey update



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- c. DPA Update – Jerry Gentry **9:40 – 9:45 am**
  - i. House holding implementation update – Jerry Gentry
- d. Business Innovation Group – Sonia Sandoval **9:45-10:00 am**
  - i. DRIVES Executive Update
    - 1) DRIVES Road map
    - 2) Update on Late Fee Refunds
  - ii. User Support update – Sonia Sandoval
- e. Sub-Committee and Working Group Update – **10:00 – 10:20 am**
  - i. Requirements, Clarification & Improvement (RCI) – Pam Nielsen
    - 1) List of Current Topics
    - 2) Equipment Requests
  - ii. Financial Advisory Working Group (FAWG) – Kimberly Corell
3. **New Business** – Chair **10:20 – 10:45 am**
  - a. CCi Printing Registration Receipts w/POD – Dylan Ikenouye
  - b. Review of Member's terms – Dylan Ikenouye
4. **Public Comment** (Statements or suggestions from the Public) – Chair **10:45 – 10:50 am**
5. **Open Forum** (suggestions for action by the committee) – Chair **10:50 – 11:00 am**
6. **Announce Next Meeting** – Chair
7. **Adjourn** – Chair (Does not require a motion if agenda is complete)

*Next meeting is scheduled for November 18, 2020 at 9:00 am*

*Meeting agendas and information are available at:*

<https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee>