

Personalized License Plate Application

C.R.S. 42-3-211

Personalized license plate application must be filled out in its entirety and signed by the applicant. Incomplete or unsigned applications will not be processed.

Instructions

Step #1 – Fill in all vehicle owner name(s) and phone number(s). Names must appear as listed on vehicle registration.

Fill in legal Colorado address. This address is your registration address that is used to determine County of residence. If mailing address is different from the legal address fill in the mailing address. All correspondence is sent to the mailing address.

Step #2 – Select vehicle and by making an “X” in the box next to choice. Only one vehicle and may be chosen. Please refer to Vehicle Type, and Fees section for assistance in helping to make a choice.

Step #3 – Select plate type by making an “X” in the box next to choice. Only one plate type may be chosen. Please refer to Plate Type and Fees section.

Step #4 – Indicate your choices (up to six). All choices must have a definition, explanation or meaning associated with it. Any choices that are missing an explanation or are too vague will not be considered. Please refer to The Personalization Standards section for assistance.

Step #5 – Sign and date application.

Vehicle Type

Vehicle type can be determined by looking at the vehicle registration and/or title. Certain vehicle types require special consideration and/or registrations before personalized plates can be issued. Please contact your County Motor Vehicle Office with any questions on vehicle types.

Plate Type

Regular – Regular plates are the standard plates commonly referred to as the green and white plates.

Designer – Designer plates are manufactured with a special graphic (scenic purple mountains) on the background of the plate. Please refer to Fees under this section.

Group Special – Group Special plates are authorized to be issued to a group of people who have a common interest or affinity. In addition to fees, some Group Special license plates require authorization from their corresponding sponsoring organization prior to the plate being issued. Please visit [DMV.Colorado.gov](https://www.dmv.colorado.gov) for specific details on individual Group Special license plates. All Group Special personalized plate applications must be accompanied by the **original certificate or pin** (if applicable). Any application that does not have the certificate or pin (if required) will be rejected.

Alumni – Alumni plates are authorized to be issued to an alumni association for a private or public college or university located within Colorado. In addition to regular taxes and fees some Alumni license plates require authorization from their corresponding college or university prior to the plate being issued. Please visit [DMV.Colorado.gov](https://www.dmv.colorado.gov) for specific detail on individual Alumni license plates. All Alumni personalized plate applications must be accompanied by the **original certificate or pin** issued by the college/university (if applicable). Any application that does not have the certificate or pin (if required) will be rejected.

Street Rod – Street Rod plates can only be issued to vehicles manufactured in 1948 or prior with a body design that has been modified for safe road use.

Call Letter – Call Letter plates are issued to vehicles where the owner is licensed by the Federal Communications Commission (FCC) to operate an amateur radio, standard radio, FM, television, or modification license.

A copy of the Federal Communications Commission (FCC) license must accompany this application.

Collector – Collector plates can only be issued:

- (a) Vehicles with a model year of 1975 or older
- (b) Vehicles with a model year of 1976 or later that were registered with a 5 year collector series license plate prior to September 1, 2009 and is currently registered with the collector series plate
- (c) A model year at least thirty-two years old; except that, if the vehicle is being registered in the program area, as defined in section 42-4-304:
 - (I) The vehicle must have passed an emissions test meeting the standards of part 3 of article 4 of this title within the last twelve months before being initially registered by the owner as a collector's item; and
 - (II) The owner must sign an affidavit that the vehicle will not be driven on roadways for more than four thousand five hundred miles per year. C.R.S 42-12-101 (2)

Fees

In addition to taxes and fees assessed by your County Motor Vehicle Office the fees listed at DMV.Colorado.gov will be collected upon approval of the personalized license plate. **No refunds will be issued.** The Department will not honor a change of choice or spacing or a request for refund after payment has been received.

Reservation of Previously Registered Personalized License Plates:

Per C.R.S. 42-3-211(9) A person who has been issued personalized license plates may retain the unique combination of letters or number of such plate, notwithstanding that the person no longer has a registered motor vehicle, if the person files a DR 2232 with the Department along with the appropriate fees listed.

Personalization Standards

The Department may refuse to issue any combination of letters or numbers that carry connotations offensive to good taste and decency, are misleading, or duplicate any other license plate. C.R.S. 42-3-211(5)

The only characters allowed on personalized plates are:

- English alphabet (upper case only)
- English numbers (excluding zero*)
- Blank spaces
- Dashes
- Periods

Only seven characters are allowed (**six for motorcycle**) to include blank spaces, dashes and periods. The minimum amount of characters allowed are:

- Five for plates with numbers only
- Two for any other plate (all letters or combinations of letters and numbers)

Spaces, dashes, and periods count as a character. However, they do not change the configuration. Example: If ABC is taken, then A B C, A-B-C, and A.B.C. are also taken.

The following combinations are **Not** allowed:

- 3 alpha, up to 4 numeric (AAA1234)
- Up to 5 numeric, 2 alpha (12345AA)
- 1 alpha, up to 6 numeric (A123456)
- 2 alpha, 2 numeric, 2 alpha (AA12AA)
- 2 numeric, 2 alpha, 3 numeric (12AA123)
- 1 alpha, up to 4 numeric, 1 alpha (A1234A)
- 1 numeric, 2 alpha, up to 4 numeric (1AA1234)
- Up to 5 numeric, 1 alpha, 1 numeric (12345A1)
- Up to 4 numeric, 2 alpha, 1 numeric (1234AA1)
- 1 alpha, 1 numeric, 1 alpha, 4 numeric (A1A1234)
- 2 numeric, 1 alpha, 2 numeric (12A12)

- Up to 6 numeric, 1 alpha (123456A)
- Up to 3 numeric, 3 alpha (123AAA)
- 3 alpha, up to 3 numeric (AAA123)
- 2 alpha up to 4 numeric (AA1234)
- 4 alpha, and 2 numeric (AAAA12)

All emblems and/or logos will be removed from any personalized plate regardless of the number of characters allowed.

***The number zero (0) may be used for Call Letter plates only and the remanufacture of either 2/4 plates or other serialized plates as permitted by Statute.**

Completed Applications

Most personalized license plate applications can be submitted online at DMV.Colorado.gov. However, some must be done in person at your county motor vehicle office. For example, FCC plates.

If you move before you receive the license plates, please provide your new address to your county motor vehicle office. Failure to do so may cause delay or loss of your personalized license plates.

The renewal fee for subsequent years (see Fees) will be included on your renewal notice from your County Clerk. The fee to renew or transfer personalized plates will be assessed by your local County Motor Vehicle Office.

Rejected Applications

In the event a request is denied, a letter will be issued to the applicant explaining the reason for denial. Options to appeal are included within the letter.

Common Reasons for Denied Applications

- Misleading
 - N/A, Personal, Random, etc. (**Meaning must be clear**).
- Offensive to the general public
- Duplicate Plate
- Conflicts with regular issued plate configurations
- Not an allowable combination
- Plate Issued to Someone Else
- Too Many Characters (up to 6 for Motorcycle, up to 7 all others)
- Special symbols (!, #, \$, %, * etc...) not allowed
- Minimum of five numbers required on all numeric plates
- Applicant does not have a valid Colorado address
- Zero's are not allowed
- Application Not Signed*
- Incomplete Application*
- Application requested a plate type that required a certificate, but no certificate supplied*
- Vehicle does not meet the qualifications for the plate type selected*

* A County Registrations Clerk may contact you via phone to attempt to correct the application.

Personalized License Plate Application

C.R.S. 42-3-211

Step #1 – Vehicle Owner Information

Owner 1

The name entered below, should appear as it does on the owner's vehicle registration.

Last Name

First Name

Middle Name

Email Address

Daytime Phone Number

Owner 2

The name entered below, should appear as it does on the owner's vehicle registration.

Last Name

First Name

Middle Name

Email Address

Daytime Phone Number

If more than two owners, write names as they appear on the vehicle registration (last, first, middle) on the bottom of this form or on an included DR 2444 Statement of Fact.

Legal Colorado Address (P.O. Boxes are not accepted)

Street Address

City

State ZIP Code

Mailing Address (if different from Legal above)

Street Address

City

State ZIP Code

Current License Plate/Temp tag

Last 8 of VIN

Step #2 - Vehicle Type

Passenger Vehicles

May obtain a personalized plate from one of the following types of personalized license plate categories:

- Regular (Green and White)
- Designer License Plate (Green and Purple)
- Group Special License Plates
- Alumni License Plates
- Street Rod
- Collector License Plates
- Commercial / Amateur Call Letter License Plates

Motorcycles/Autocycles

May obtain a personalized plate from one of the following types of personalized license plate categories:

- Regular (Green / White)
- Group Special License Plates
- Collector License Plates

Note: Motorcycle/Autocycle personalized license plates may have a maximum of up to 6 characters.

Trailers and Farm Tractors*

May only receive the Regular Personalized license plate (Green and White).

GVW Truck* Vehicles

May only receive the Regular Personalized license plates (Red and White).

No further selection necessary. Skip to Step 4

GVW Tractor* Vehicles

may obtain a personalized plate from one of the following types of personalized license plate categories:

- Regular (Red / White)

Limousine Services vehicles

May only receive personalized Livery license plates. Taxicabs may only receive personalized Taxicab license plates.

Required: A photocopy of your Colorado Public Utilities Commission Certificate of Registration as a Luxury Limousine service or Taxicab is required to be submitted with this form. **No further selection necessary. Skip to Step 4**

Recreational Trucks*

May obtain a personalized plate from one of the following types of personalized license plate categories:

- Regular (Green / White)
- Group Special License Plates
- Alumni License Plates
- Street Rod

Farm Trucks*

May obtain a personalized plate from one of the following types of personalized license plate categories:

- Regular (Green / White)
- Group Special License Plates
- Alumni License Plates

Check only one vehicle type that will display the plate

* Special Vehicle requirements must be met prior to authorization being granted

Passenger Vehicle	Light Truck	Motorcycle/Autocycle	Trailer	Motor Home
Farm Tractor*	GVW Truck**	GVW Tractor*	Taxi	Limousine Services
Recreational Truck*	Farm Truck*			

**Step #3 – Make only one personalized plate type selection
by checking only one box in this entire step**

Regular Personalized License Plate: Regular Personalized License Plates (Green and White)

Designer Personalized License Plate: Designer Personalized License Plates (Colorful Colorado)

Group Special License Plates:

150th Anniversary Plate (Seal)	Craig Hospital †	Protect our Rivers †
150th Anniversary Plate (Painting)	Delta Sigma Theta Sorority †	Pueblo Chili
Adopt a Shelter Pet	Denver Nuggets †	Retired Black Style
American Indian Scholars †	Donate Life	Retired Blue Style
Amyotrophic Lateral Sclerosis (ALS)	Electric Vehicle	Retired Red Style
Aviation	Emergency Medical Services †	Rocky Mountain National Park †
Born To Be Wild	Epilepsy Awareness †	Share the Road †
Boy Scouts	Fallen Heroes †	Ski Country USA
Breast Cancer Awareness	Flight for Life Colorado †	Special Olympics †
Broncos Charities †	Girl Scouts	State Parks †
Carbon Fund †	Historical Background (Green with white mtns)	Protect our Fossils (Stegosaurus) †
Child Loss Awareness	Hospice and Palliative Care †	Support Education †
Childhood Cancer Awareness †	In God We Trust	Support Foster Families †
Colorado Avalanche †	Italian American	Support the Horse †
Colorado Nurses †	Juvenile Diabetes	Support the Troops †
Colorado Rockies †	Kids First †	Support Pollinators †
Colorado Rotary International †	Mesa Verde National Park †	Wildlife Sporting
Court Appointed Special Advocate (CASA)	Pikes Peak International Hill Climb	

Alumni License Plates:

Air Force Academy †	Colorado State University – Pueblo	University of Colorado †
Colorado College	Denver University †	University of Northern Colorado †
Colorado Mesa University	Fort Lewis College	Regis University †
Colorado School of Mines †	Metro State University of Denver †	Western State Colorado University †
Colorado State University †		

Step #3 – Continued

Street Rod License Plate:

Street Rod License Plate

Requires proof of eligibility: The vehicle must be manufactured in 1948 or before. Clerk will verify if transaction is completed in your county office.

Call Letter License Plates:

Amateur Call Letter License Plate (\$2)

Commercial Call Letter License Plate (\$5)

(The owner must provide a photocopy of a Federal Communications Commission license)

Collector License Plate:

Collector License Plate Requires proof of eligibility: Vehicle must meet the definition of a collector vehicle. See plate types on page 2C. Acceptable documents are a copy of the Certificate of Title, registration Receipt, etc.

† Requires an **original** certificate or pin issued from the sponsoring non-profit organization or alumni association authorizing the issuance of this license plate to be submitted with this form. Refer to CDOR.Colorado.gov for authorization requirements. Certificates will not be returned.

Step #4–Please print in block lettering using blue or black ink

Indicate your first through fourth choices in the boxes below. It is not necessary to fill in all empty spaces. Your choices will be considered in the order listed. A definition or **specific** explanation must be listed for each choice. If explanation is too vague the request will be rejected. All characters are centered on the plate (**logos and symbols are always removed**). **Motorcycles/Autocycles may have a maximum of 6 (six) characters.**

Choice 1

One Letter and/or Number per Space

Explain the Meaning of the Characters You Have Chosen:

Choice 2

One Letter and/or Number per Space

Explain the Meaning of the Characters You Have Chosen:

Choice 3

One Letter and/or Number per Space

Explain the Meaning of the Characters You Have Chosen:

Choice 4

One Letter and/or Number per Space

Explain the Meaning of the Characters You Have Chosen:

Step #5–Vehicle Owner Signature

Signature of Applicant

Date (MM/DD/YY)

Please Be Advised Personalized Licensed Plates Can Only Be Requested Online Or At Your County Office.