# U.S. Citizens and Permanent Residents Identification Checklist

## General Information
- All documents must be unaltered certified originals, certified amended originals, or true copies certified by the issuing agency. Photocopies, notarized documents, and online printouts are not accepted.
- You must provide your Social Security Number. You can either present a document that shows your number (e.g. Social Security card, W2, 1099) or provide it verbally. Your Social Security Number will be verified through the Social Security Administration.
- If you are transferring driving privilege, you must also provide your driver license (valid or expired less than one year) or a motor vehicle report from your previous state/U.S. territory (dated within 30 days and showing a license that is valid or expired less than one year).
- U.S. citizens and permanent residents will receive a Real ID-compliant document.

## STEP 1 – Identity and Lawful Presence

### Bring one of the following:
- Colorado driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- Unexpired U.S. passport or U.S. passport card
- Unexpired permanent resident card (I-551)
- Certificate of naturalization/citizenship (Issued within 20 years)

### OR
- State- or county-certified U.S. Birth Certificate (City-issued birth certificates are accepted ONLY from the Boroughs of New York City and Washington, D.C.)
- Consular report of birth abroad
- Certificate of naturalization/citizenship (Issued 20+ years ago)
- Certified U.S. adoption order (with birth information)

### AND
- Colorado driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- Out-of-state driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- U.S. passport or U.S. passport card (Expired less than 10 years)
- Military ID/Common Access Card (Unexpired/expired less than 10 years)
- VA card (Issued within 20 years)
- Bureau of Indian Affairs or Tribal ID with photo (Issued within 20 years)
- Federal Bureau of Prisons or State Department of Corrections ID card
- Parent or legal guardian with identity document and proof of guardianship (if under age 21)

## STEP 2 – Residential Address

### Bring two of the following:
- First class mail (with dated postmark)
- Credit card statement
- Insurance policy
- Rent receipt (not handwritten)
- Phone bill
- Bank statement
- Pay stub
- Utility bill (with service address)
- Lease agreement/mortgage statement
- Vehicle registration/title

Documents must show your name and current Colorado residential (not P.O. Box) address - including street address, city, and state. Documents must be dated within 1 year. Electronic documents are accepted for proof of residential address.

## STEP 3 – Check Your Name

If your Step 1 document does not show your full name (including middle name), you must present an additional Step 1 document to prove your full name.

If your Step 1 documents show different names due to name change(s) you must provide at least one of the following:
- Certified U.S. marriage certificate
- Certified U.S. divorce decree
- Certified U.S. court order of name change or U.S. adoption order

If you have had more than one name change you will need to bring as many documents as needed to connect the names shown.

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**VETERAN/MILITARY INDICATORS**

Bring your DD214 or retired/active military ID to get a veteran or military indicator added to your license or ID.

**ORGAN, EYE & TISSUE DONATION**

You will be asked about organ, eye and tissue donation during your application. Please consider your choice in advance.

**EXCEPTIONS PROCESSING**

If, for reasons beyond your control, you cannot provide the required documents, you may be eligible for Exceptions Processing. Visit our website to learn more: dmv.colorado.gov/exceptions-processing

This handout is provided as a courtesy and may not apply to all situations. Applicable statutes and rules can be found in 6 CFR 37.11, CRS Title 42 Article 2, and 1 CCR 204-30.